

9. Minutes of the May 7, 2024, Regular City Council Meeting and May 14, 2024, Special City Council Meeting

Recommendation:

That the Honorable City Council approve the minutes of the Regular City Council Meeting held on May 7, 2024, and the Special City Council Meeting held on May 14, 2024.



Item Number: 9

City Council / Board of Directors

Consent Calendar

Meeting of: June 4, 2024

Submitted By:

Jennifer Thompson, City Clerk

Subject:

Minutes of the May 7, 2024, Regular City Council Meeting and May 14, 2024, Special City Council Meeting

Recommendation:

That the Honorable City Council approve the minutes of the Regular City Council Meeting held on May 7, 2024, and the Special City Council Meeting held on May 14, 2024.

Fiscal Impact:

There is no fiscal impact as a result of this action.

Attachments:

- A. Minutes of the May 7, 2024, Regular City Council Meeting
- B. Minutes of the May 14, 2024, Special City Council Meeting

Attachment A
Minutes of the May
7, 2024, Regular
City Council Meeting



City Council Chambers
14343 Civic Drive
Victorville, CA
www.victorvilleca.gov

**VICTORVILLE CITY COUNCIL
VICTORVILLE LIBRARY BOARD OF TRUSTEES
SOUTHERN CALIFORNIA LOGISTICS AIRPORT AUTHORITY
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
THE CITY AS HOUSING ASSETS SUCCESSOR
JOINT POWERS FINANCING AUTHORITY
VICTORVILLE WATER DISTRICT**

**Regular Meeting Minutes
Tuesday, May 7, 2024**

6:00 p.m. Regular Session

6:00 p.m. Regular Session

Call to Order

Roll Call

Present: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

Absent: None

Also Present: City Manager Keith C. Metzler, Deputy City Manager Sophie Smith, Deputy City Manager Jenele Davidson, City Clerk Jennifer Thompson, City Attorney Andre de Bortnowsky

Invocation: Elder Jamel Kyles from Destiny Christian Center

Pledge of Allegiance: Police Lieutenant Marc Bracco

Proclamations/Special Presentations

Acceptance of Resolution from Assembly Member Juan Carrillo in honor of the

Victorville Wellness Center

City Clerk Presents Agenda/Revisions to Agenda

Agenda presented with no revisions reported.

Conflict of Interest Declarations

There were no conflicts of interest reported.

Introduction to Public Comments

City Clerk Thompson provided an opening statement regarding public comments.

Public Comments

The following people spoke:

Al Cutillo spoke on general items

Tangia Bryant on general items

City Clerk Thompson announced two public comments were received through email which were posted to the website and distributed.

PUBLIC HEARING(S)

1. Approval request for the United States Department of Housing and Urban Development (HUD) required draft Fiscal Year 2024-2025 Annual Action Plan, allocating Federal Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds

Recommendation:

That the Honorable City Council:

- (1) Conduct a public hearing to receive citizen, public and agency comments regarding the draft Fiscal Year 2024-2025 Annual Action Plan;
- (2) Approve Resolution No. 24-033 - Adopting the 2024-2025 Annual Action Plan, as presented for submittal to HUD, which contains the funding recommendations made by the Community Planning and Development (CPD) Grant Subcommittee;
- (3) Authorize the City Manager to execute all necessary documents for submittal to HUD; and
- (4) Approve the continued inclusion of operating restrictions for food distributors/providers, as recommended by the CPD Grant Subcommittee, within applicable subrecipient contracts.

Questions ensued

The Chair opened the Public Hearing

There were no speakers

The Chair closed the Public Hearing

Motion was made to approve staff recommendations for points 2 through 4

Moved: Council Member Jones

Seconded: Mayor Pro Tem Harriman

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

2. Required public hearing for amendments to the Annual Action Plans for Fiscal Years 2017-2018, 2018-2019, 2019-2020, 2021-2022, 2022-2023, and 2023-2024 to reallocate HOME Investment Partnership (HOME) funding to a Community Housing Development Organization (CHDO) project in accordance with United States Department of Housing and Urban Development (HUD) guidelines and the City's Citizen Participation Plan

Recommendation:

That the Honorable City Council:

- (1) Conduct a public hearing to receive citizen, public and agency comments regarding the Substantial Amendments to the Annual Action Plans for Fiscal Years 2017-2018, 2018-2019, 2019-2020, 2021-2022, 2022-2023, and 2023-2024;
- (2) Approve Resolution No. 24-034 - Adopting a Substantial Amendment to the Annual Action Plans for Fiscal Years 2017-2018, 2018-2019, 2019-2020, 2021-2022, 2022-2023, and 2023-2024 to reallocate Community Housing Development Organization funding, and amending the City of Victorville's annual budget for Fiscal Year 2023-2024 to reflect additional revenue and expenditures in the amount of \$491,759; and
- (3) Authorize the City Manager to execute all necessary documents for submittal to United States Department of Housing and Urban Development.

Questions ensued

The Chair opened the Public Hearing

There were no speakers

The Chair closed the Public Hearing

Motion was made to approve staff recommendations for points 2 and 3

Moved: Mayor Becerra

Seconded: Council Member Irving

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

CONSENT CALENDAR

3. Victorville Water District Operating Results Report for the First and Second Quarter of Fiscal Year 2024

Recommendation:

That the Honorable Victorville Water District Board of Directors review and file.

4. Payroll Demand Schedule No. 9A

Recommendation:

That the City Council and Board of Directors ratify Payroll Demand Schedule No. 9A for Payroll Period February 16, 2024, through March 1, 2024, in the amount of \$2,165,902.92 covering Check Nos. 33904 through 33924, including Vendor checks. Please note employee Check No. 33913 has a live Check and an EFT Advice. Also included are Advice Nos. 310955 through 311493, per adopted budget for Fiscal Year 2023-2024 (period covering July 1, 2023, through June 30, 2024).

5. Commercial Demand Schedule No. 19

Recommendation:

That the City Council and Board of Directors ratify Commercial Demand Schedule No. 19 in the amount of \$11,794,248.00, covering Electronic Fund Transfers No. 338821 through 338976 and Warrant No. 794881 through 795053 for 04/04/2024 through 04/17/2024 and Wire Transfers dated 04/11/2024 through 04/24/2024, per the adopted budget for Fiscal Year 2023-2024 for the period covering July 1, 2023 through June 30, 2024.

6. Full Reduction of Faithful Performance Security for Case No. EWTR21-00264

Recommendation:

That the Honorable City Council approve the full release of the Water Faithful Performance Security for Case No. EWTR21-00264.

7. Reduction of Securities for Tract Map No. 16774

Recommendation:

That the Honorable City Council approve the full release of the LMAD, Landscape Maintenance Assessment District, Faithful Performance Security for Tract Map No. 16774.

8. Settlement Agreement between the City of Victorville and Janet Kwan

Recommendation:

That the Honorable City Council approve the Citation Settlement Agreement by and between Janet Kwan and the City of Victorville in regard to Citation No. 23357 and authorize the City Manager to sign the Citation Settlement Agreement.

9. Settlement Agreement between the City of Victorville and Don Ha

Recommendation:

That the Honorable City Council approve the Citation Settlement Agreement by and between Don Ha and the City of Victorville in regard to Citation Nos. 28161 and 30391 and authorize the City Manager to sign the Citation Settlement Agreement.

10. Quarterly Investment Report as of March 31, 2024

Recommendation:

That the City Council/Board of Directors receive and file the attached Quarterly Investment Report as of March 31, 2024.

11. Fire Department Newsletter

Recommendation:

That the Honorable Council review and file the attached Fire Department Newsletter.

12. Minutes of the April 2, 2024, Regular City Council Meeting

Recommendation:

That the Honorable City Council approve the minutes of the Regular City Council

Meeting held on April 2, 2024.

Questions ensued for items 8 and 9

Motion was made to approve staff recommendations for Consent Calendar items 3 through 12

Moved: Council Member Jones

Seconded: Council Member Irving

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

WRITTEN COMMUNICATIONS

13. Citywide Community Facilities District (CFD) Presentation

Recommendation:

This item is for informational purposes only and does not require City Council action.

A presentation was given by Heidi Schoeppe from Webb Municipal Finance

Questions ensued

No action was taken

14. Approval of Agreement with David Evans & Associates, Inc. for Professional Services and Data Collection

Recommendation:

That the Honorable City Council:

(1) Approve a Consultant / Professional Services Provider Agreement with David Evans & Associates, Inc., in the amount not to exceed \$100,000.00 for performing sewer feasibility studies and general sewer assistance; and

(2) Approve a Purchase Order for data collection in an amount not to exceed \$5,600.00 for conducting after project completion counts for the 2019 Safe Routes to Schools project.

Questions ensued

Motion was made to approve staff recommendations

Moved: Council Member Jones
Seconded: Mayor Pro Tem Harriman

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

15. Establish a Four-Way Stop Control for the Intersection of Bear Valley Road and Monte Vista Road

Recommendation:

That the Honorable City Council adopt Resolution No. 24-031, establishing a four-way stop control for the intersection of Bear Valley Road and Monte Vista Road.

Questions ensued

Motion was made to approve staff recommendation

Moved: Council Member Jones
Seconded: Council Member Irving

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

16. Bear Valley Road Overhead at BNSF Railroad Project Closeout

Recommendation:

That the Honorable City Council take the following actions related to the Bear Valley Road Overhead at BNSF Railroad Project (BVOH):

- (1) Adopt Resolution No. 24-032 to amend the Fiscal Year 2023/24 budget to reflect an additional appropriation of \$828,722.24 from Fund 352 and additional expenses in the amount of \$828,722.24 from Fund 352;
- (2) Approve Contract Change Order Nos. 2, 3, & 4 to Riverside Construction Company, Inc. in the amount not to exceed of \$678,722.24; and
- (3) Approve Amendment No. 2 to the Consultant / Professional Services Provider

Agreement for construction management services with Parsons Transportation Group, Inc., in an amount not to exceed \$150,000.00.

Questions ensued

Motion was made to approve staff recommendations

Moved: Mayor Becerra
Seconded: Mayor Pro Tem Harriman

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

The Chair called for a recess at 8:05 p.m.

Recess concluded at 8:10 p.m.

17. Consideration of Resolution Nos. VWD 24-002 and VWD 24-003 - Resolutions of the Board of Directors of the Victorville Water District initiating proceedings to fix, levy, and collect standby charges for Water Improvement District Number One (WID1) and for Water Improvement District Number Two (WID2) for Fiscal Year 2024-2025

Recommendation:

That the Honorable Victorville Water District Board of Directors:

- (1) Approve Resolution No. VWD 24-002 authorizing the Victorville Water District to initiate proceedings to fix, levy, and collect standby Charges for Water Improvement District One for Fiscal Year 2024-2025;
- (2) Approve Resolution No. VWD 24-003 authorizing the Victorville Water District to initiate proceedings to fix, levy, and collect standby Charges for Water Improvement District Two for Fiscal Year 2024-2025; and
- (3) Set May 21, 2024, as the date for the Public Hearing for the purpose of hearing arguments for and against determinations to fix, levy, and collect water standby charges as set forth in the aforementioned resolutions.

Questions ensued

Motion was made to approve staff recommendations

Moved: Mayor Becerra
Seconded: Mayor Pro Tem Harriman

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

18. Approve Amendment Three to the General Services Provider Standard Agreement for Qualified Fence Contractor, Project CC 23-028

Recommendation:

That the Southern California Logistics Airport Authority Board of Directors:
(1) Approve Amendment Three to the General Services Provider Standard Agreement to Dantin Enterprises Inc., DBA All American Fence Erectors, for Qualified Fence Contractor, Project CC23-028, increasing the total not to exceed compensation by \$50,000 to \$175,000.

Questions ensued

Motion was made to approve staff recommendation

Moved: Council Member Jones

Seconded: Mayor Pro Tem Harriman

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

19. Award of Construction Agreement with Shade Structures, Inc. DBA USA Shade & Fabric Structures, for the Brentwood Shade Structure Purchase and Installation, Project ESC24-094, CMAS Contract Number 4-22-11-1011

Recommendation:

That the Honorable City Council approve a Construction Agreement in the amount not to exceed \$151,603.54 with Shade Structures, Inc. DBA USA Shade & Fabric Structures for the Brentwood Shade Structure Purchase and Installation, Project ESC24-094.

Questions ensued

Motion was made to approve staff recommendation

Moved: Mayor Becerra
Seconded: Mayor Pro Tem Harriman

Comments ensued

Motion passed 5-0

Ayes: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

20. Discussion and Possible Action to expand the purchasing rules for the local vendor preference to High Desert companies as long as Victorville companies are not participating

Recommendation:

Any action is at the discretion of Your Honorable City Council.

Questions and comments ensued

No action was taken

21. City Manager Reports

City Manager Keith C. Metzler announced that Saturday April 22nd, 2024, was the first day Medic Squad 315 was placed into service and on April 6th, 2024, Medic Truck 311 was received. He also announced Tower 6's graduation was on Wednesday, May 1st, 2024.

City Manager Keith C. Metzler announced Animal Care and Control is hosting animal adoption events at the Amargosa location on Saturday May 11th, 2024, from 11:00 a.m. to 2:00 p.m. and at Costco on May 18th, 2024.

He also announced Bear Valley Road construction is progressing well, they are set to finish the South lanes this week and begin the North lanes next week.

City Manager Keith C. Metzler announced Community Services is holding the Victorville Sings audition on May 15th, 2024, from 5:00 p.m. to 8:00 p.m. Fifteen contestants will be selected from the audition to compete during the Summer Concert Series for a chance to win \$500. He announced that the library is having a Farmer Boys Book Club now through May 31st, 2024, for ages 0 to 17. He also announced the Summer Recreation Guide is now available and that the Groundbreaking Ceremony for the Victorville City Library will be announced soon.

22. Discussion and Possible Action Regarding Upcoming Agenda Items

Motion was made to agendaize an item for discussion and possible action before the June 6th workshop to ensure the consultants' portfolios include expertise in structural racism and inclusivity

Moved: Council Member Gomez

Seconded: Council Member Irving

Motion failed 2-3

Ayes: Council Member Gomez, Council Member Irving

Noes: Council Member Jones, Mayor Pro Tem Harriman, Mayor Becerra

23. Reports from Council Members

Council Member Jones reported on her attendance to the San Bernardino County Transportation Authority meeting and the Victor Valley Wastewater Reclamation Authority meeting. She also reported on her attendance to the annual Southern California Association of Governments meeting. She expressed her regret on her absence to the Tower 6 graduation but commended the new graduates.

Mayor Pro Tem Harriman reported on his attendance to the Tower 6 graduation and commended City staff for the event.

Mayor Becerra reported on her attendance to the Victor Valley Wastewater Reclamation Authority and Southern California Association of Governments meetings. She also reported on her attendance to the Downtown Street Vending Fair and announced that the City will be hosting the Street Vendor Educational Outreach on May 16, 2024, at 5:30 p.m.

Adjournment

Mayor Becerra adjourned the meeting at 8:49 p.m.

Attest:

Elizabeth Becerra, Mayor

Jennifer Thompson, City Clerk

Attachment B
Minutes of the May
14, 2024, Special
City Council Meeting



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14343 Civic Drive
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SOUTHERN CALIFORNIA LOGISTICS AIRPORT AUTHORITY
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
THE CITY AS HOUSING ASSETS SUCCESSOR
JOINT POWERS FINANCING AUTHORITY
VICTORVILLE WATER DISTRICT**

**Special Meeting Minutes
Tuesday, May 14, 2024**

5:00 p.m. Special Session

5:00 p.m. Special Session

Call to Order

Roll Call

Present: Council Member Gomez, Council Member Irving, Council Member Jones, Mayor Becerra

Absent: Mayor Pro Tem Harriman

Also Present: City Manager Keith C. Metzler, Deputy City Manager Sophie Smith, Deputy City Manager Jenele Davidson, City Clerk Jennifer Thompson, City Attorney Andre de Bortnowsky

Invocation: Pastor Dane Davis of Impact Christian Church

Pledge of Allegiance: City Manager Keith C. Metzler

City Clerk Presents Agenda/Revisions to Agenda

Agenda presented with no revisions reported.

Conflict of Interest Declarations

There were no conflicts of interest reported.

Public Comments

There were no speakers

WRITTEN COMMUNICATIONS

1. Fiscal Year 2024-25 Budget Workshop

Recommendation:

There is no action required at this time. Following a presentation from staff, it is recommended that the City Council discuss and provide any further direction to staff regarding the proposed Fiscal Year (FY) 2024-25 budget.

City Manager Metzler gave a presentation on the proposed Fiscal Year 2024-2025 budget

Questions ensued

Council Member Jones left the dais at 6:42 p.m.

Council Member Jones returned to the dais at 6:43 p.m.

No action was taken

Comments ensued

Council Member Jones left the dais at 6:57 p.m.

Adjournment

Mayor Becerra adjourned the meeting at 6:57 p.m.

Attest:

Elizabeth Becerra, Mayor

Jennifer Thompson, City Clerk