

- 35.** Respite Care Grant Agreement with Kaiser Foundation Hospitals to provide the City with funding for advancing the medical respite (recuperative care) ecosystem by improving service quality at the Wellness Center in the areas of client management, medical equipment, and transportation

Recommendation:

That the Honorable City Council adopt Resolution Nos. 24-078 and 24-079, thereby:

- (1) Accepting the Strengthening the Recuperative Care Ecosystem in the Inland Region Grant with the Kaiser Foundation Hospitals providing the City with \$200,000.00 for advancing the medical respite (recuperative care) ecosystem;
- (2) Authorizing the City Manager to finalize all documents needed to execute the grant contract;
- (3) Authorizing the City Manager to make any necessary amendments to the contract as deemed necessary; and
- (4) Amending the annual budget for fiscal year 2024-2025 to reflect an additional appropriation in the amount of \$200,000.00.



Item Number: 1

City Council / Board of Directors

Written Communications

Meeting of: August 20, 2024

Submitted By:

Alex Jauregui, City Planner

Subject:

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- 3) Authorizing the City Manager to make any necessary amendments to the contract as deemed necessary; and
- 4) Amending the annual budget for fiscal year 2024-2025 to reflect an additional appropriation in the amount of \$200,000.00.

Fiscal Impact:

The proposed action will result in an increase of \$200,000.00 in the City's budget in order to strengthen recuperative care provided in the community and address the needs of those experiencing homelessness in the City of Victorville that require medical respite (recuperative care). Upon the execution of the grant agreement, the subject grant will be awarded to the City in a lump sum, providing additional funds to help offset subscription costs of the City's client management system (Lightning Step) as well as Wellness Center operation costs. The subject funding source will supplement other funding sources used at the Wellness Center (e.g. Homekey, PLHA, etc.) and assist in sustaining operations further into the future. Additionally, the subject grant has no matching requirement and administration of the grant, including the creation and analysis of associated data, will be

managed by the City's existing Homelessness Solutions Staff, utilizing Lightning Step and the local Homeless Management Information System (HMIS).

Strategic Plan Goal:

The subject grant opportunity aligns with Goal D of the 2023-2026 Strategic Plan; specifically, strategies 3, 4, and 5, which state that in order to achieve the goal of reducing homelessness, the City should:

- Expand on the existing homelessness outreach network to effectively engage the homeless community in services;
- Evaluate the effectiveness of coordination of homelessness services; and
- Strengthen collaboration with the County and other entities to identify new funding opportunities and expand partnerships for homelessness services.

Inasmuch as the proposed funding opportunity will allow the City to further implement the strategies noted above as well as address Goal A of the 2023-2026 Strategic Plan by identifying new funding sources to promote the City's financial sustainability, acceptance of the subject grant would be in compliance with the City's 2023-2026 Strategic Plan.

Background:

Grant History

On February 15, 2024, the City of Victorville received an invitation to apply for up to \$200,000.00 for a Recuperative Care Grant and took steps to apply. On June 27, 2024, Kaiser approved the City's grant application for \$200,000.00, to be used to improve our Client Management System (CMS), provide medical equipment, and for transportation for our Wellness Center Recuperative Care clients.

Grant Purpose

This funding opportunity is intended to support the planning, implementation, and innovation in projects that recuperative care providers are preparing as part of their own on-going and strategic planning work. The subject grant is designed to develop best practices to be shared with others for continued improvement of the overall recuperative care ecosystem and those in other Kaiser Permanente regions.

The grant opportunity includes three funding areas: Planning Grants, Implementation Grants, and Innovation Grants. After review, City staff applied for \$200,000.00 for an Implementation Grant to assist in obtaining and maintaining a Client Management System, improve service quality with respect to medical equipment, and to provide quality transportation.

Recuperative Care

Recuperative care (also known as medical respite) provides a safe space for homeless patients to recover from illness or injury after hospitalization, offering continued treatment

and access to essential services like primary care, behavioral health, and social support. This approach aims to reduce hospital re-admissions, cut unnecessary spending, and can improve the success of finding permanent housing after the need for recuperative care has ceased. Symba Center currently manages these services at the Wellness Center, including medical, behavioral health, case management, and housing navigation. Currently, Symba Center supports approximately 40 recuperative clients daily, highlighting the ongoing need for enhanced services to improve the medical respite ecosystem and better serve the community.

Proposed/Eligible Grant Uses

The Wellness Center's wraparound services currently include a medical clinic for the City's sheltered, unsheltered, and at-risk clients. With the subject grant award, funding for additional advanced medical equipment as well as enhanced patient care can be achieved and assist in speeding up recovery. Equipment upgrades like increased refrigeration capabilities and cardiac monitors will also improve treatment efficiency.

The grant will also support the use of evidence-based practices and an enhanced CMS to upgrade IT infrastructure, streamline care delivery, and improve client outcomes. Specifically, the CMS will provide up-to-date information, aiding in targeted resource allocation to homeless sub-populations and enhance efficiency of service.

Additionally, grant funding can be used to supplement transportation costs for clients, which is crucial for homeless individuals needing recuperative care. Reliable transportation is essential for accessing medical services, maintaining independence, pursuing employment, and securing housing, all of which significantly impact overall well-being and recovery.

Discussion:

While the City's grant application was approved with an award of \$200,000.00 to be used to improve the City's client management system, acquire medical equipment, and provide transportation for Wellness Center Recuperative Care clients, formal acceptance of the grant by the City Council is required to make the associated 2024-2025 budget amendment and authorize completion of the necessary contract.

If accepted, the grant period and ability to use funds began July 1, 2024, and will run through June 30, 2025. As part of the grant, Kaiser plans to conduct a site visit in February 2025 to assess progress, and City staff will be required to complete a final report that will be due after the grant period ends next year.

The City continues to address the homeless challenges within the community as outlined in the City's Homelessness Solutions Strategic Action Plan, and the recommended action will advance those efforts. With the proposed additional funding, the City will continue to provide services to the unsheltered recuperative care population with additional resources and support in operations and program implementation.

Given the City's commitment to reducing homelessness, as outlined in the 2023-2026 Strategic Plan, coupled with the City's commitment to collaborate with our partners to obtain additional resources, staff recommends that the Honorable City Council adopt Resolution Nos. 24-078 and 24-079, amending the fiscal year 2024-2025 budget, and authorizing City staff to proceed with completing necessary grant documents.

Attachments: A. City Council Resolution No. 24-078, Budget Amendment
 B. City Council Resolution No. 24-079, City/Kaiser Foundation
 Hospitals Contract
 C. City/Kaiser Foundation Hospitals Grant Agreement

ATTACHMENT A

Resolution No. 24-078
Budget Amendment

RESOLUTION NO. 24-078

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE
AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR**

WHEREAS, the City Manager of the City of Victorville did heretofore submit to the City Council an estimate of the expenditures and revenues of the City departments and offices, together with a proposed budget for the fiscal year ; and

WHEREAS, copies of said budget were prepared and distributed to the City Council, approved by the City Council prior to June 30, 2024, and have been available for the inspection by the public in the office of the City Clerk of the City of Victorville; and

WHEREAS, after preparation of the budget, a need to amend the budget is being recommended to the Council for approval; and

WHEREAS, the City Manager or his designee will provide all necessary justification for the budget amendment as an attachment to this resolution or in the associated City Council agenda report.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VICTORVILLE
DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. That the annual budget for the fiscal year 2024-2025 for the City of Victorville be hereby amended to reflect a change in the amounts and associated accounts listed below and as described in the corresponding Agenda Item.

| Account | Amount Adjusted |
|-----------------------------------|-----------------|
| 2654020-43100-20588 (REVENUE) | \$200,000.00 |
| 2654020-52300-20588 (EXPENDITURE) | \$200,000.00 |

SECTION 2. That copies of such amended budget, certified by the City Clerk, shall be filed with the auditors of the City of Victorville and in the office of the City Clerk for public inspection and certified copies thereof shall be made available for use by City departments, offices and subsidiary districts of the City.

ATTACHMENT B

Resolution No. 24-079

City/Kaiser Foundation

Hospitals Contract

RESOLUTION NO. 24-079

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VICTORVILLE ACCEPTING THE KAISER FOUNDATION HOSPITALS GRANT; AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL GRANT DOCUMENTS

WHEREAS, set forth in Resolution No. 19-089, the City Council adopted a Homelessness Solutions Strategic Action Plan (“HSSAP”) outlining a means to address outreach and visibility and apply for grant funding that aligns with the actions, goals and objections of the HSSAP; and

WHEREAS, the City’s 2023-2026 Strategic Plan, Goal D indicates expanding on the existing homelessness outreach network to effectively engage the homeless community in services. Evaluating the effectiveness of coordination of homelessness services, and strengthening collaboration with the County and other entities to identify new funding opportunities and expand partnerships for homelessness services; and

WHEREAS, Kaiser Foundation Hospitals will provide to the City up to \$200,000 for advancing the medical respite (recuperative care) ecosystem by improving service quality at our Wellness Center in the areas of client management, medical equipment, and transportation; and

WHEREAS, the City of Victorville (City) has a Wellness Center, a non-congregate care facility that will play a critical role in the stabilization of sheltered and unsheltered homeless individuals by providing a low-barrier navigation center, a recuperative care facility, a medical clinic, interim housing, and wraparound supportive services such as case management, care coordination (medical, mental health and dental), job training/placement, legal services, and housing navigation; and

WHEREAS, Kaiser Foundation Hospitals finds the City qualified to assist in Strengthening the Recuperative Care Ecosystem in the Inland Region; and

WHEREAS, the City desires to enter into this Grant Agreement with Kaiser Foundation Hospitals to clarify roles, responsibilities, and reimbursement terms regarding the advancement in the medical respite (recuperative care) ecosystem by improving service quality at our Wellness Center in the areas of client management, medical equipment, and transportation; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VICTORVILLE DOES HEREBY FIND, RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals.

The foregoing Recitals are true and correct and are incorporated herein by this reference.

Section 2. Contract Agreement

The City Council hereby authorizes the execution of the contract between the

City and Kaiser Foundation Hospitals to accept and use Strengthening the Recuperative Care Ecosystem in the Inland Region Grant to address individuals experiencing homelessness in need of respite (recuperative) care within the City of Victorville.

Section 3. City Manager Authority

The City Council hereby delegates to the City Manager or his designee the role of Signature Authority on behalf of the City to execute all grant documents necessary to secure Kaiser Foundation Hospitals funds and implement the approved grant project.

Section 4. Effective Date

This Resolution shall take effect immediately upon its adoption.

ATTACHMENT C

City/Kaiser Foundation Hospitals
Grant Agreement

UNCONDITIONAL GRANT AGREEMENT

Kaiser Foundation Hospitals (Grantor) makes this grant to **City of Victorville** (Grantee) for the purpose and with the terms outlined below.

The following terms listed below, and all exhibits, appendices, and other attachments hereto form “the Agreement.”

| | |
|--------------------------------------|---|
| Grant Title: | Strengthening the Recuperative Care Ecosystem in the Inland Region |
| Grant Number: | 164693 |
| Grant Purpose: | The purpose of the City of Victorville's medical respite grant is to advance the medical respite ecosystem by improving service quality at our Wellness Center. |
| Grant Objectives: | Grantee agrees to make reasonable progress towards achieving the objective(s) as stated in the grant application. Reasonable progress will be determined in exercise of Grantor's sole discretion |
| Grant Period: | Start Date: 7/1/2024 End Date: 6/30/2025 Term: 12 months |
| Grant Amount: | \$200,000.00 |
| Project Contact Person: | William Lamas, Homelessness Solutions Manager wlamas@victorvilleca.gov 760-955-5282 |
| Grantee Mailing Address: | 14343 Civic Drive Victorville, California 92392 |
| Kaiser Permanente Grant Lead: | Celia Brugman Celia.A.Brugman@kp.org |
| Special Conditions | This is an unconditional Grant subject to the terms below. |
| Payment Schedule | Payment dates are approximate. Initial payment is based on execution of the grant agreement; any subsequent payment dates are estimated. If multiple payments are indicated, the payments will be dispersed after receipt and review of the corresponding reports. Payment Amount: \$200,000.00 Due upon execution of the grant agreement |

| Reporting Schedule | <u>Report Type</u> | <u>Due Date</u> |
|--------------------|--|---|
| | Data Survey Report | 10/7/2024 |
| | Data Survey Report | 1/7/2025 |
| | Data Survey Report | 4/7/2025 |
| | Final Data Survey Report | 7/31/2025 |
| | Final Narrative and Expenditure Report | 7/31/2025 To be submitted within KP's online grant management system. Grantee to report on progress against outlined objectives. |

I. GRANT TERMS

A. Use of Grant Funds. Grantee will use the grant funds for the intended purpose. Grant funds may not be expended, loaned, pledged, or transferred for reasons other than carrying out the Project without Grantor's prior written approval. Grantee may not expend any grant funds for any purpose that is not charitable, for any political or impermissible lobbying activity, or for any purpose other than one specified in Section 170(c)(2)(b) of the Internal Revenue Code.

B. Grant Expenditures. Grantee agrees that the grant fund expenditures will be allocated as specifically itemized in the budget submitted in your grant application. Grantee will seek prior written approval from Grantor for any budget re-allocations exceeding 10% of the total grant amount.

Reporting Guidelines. The results of the grant are important and will help shape the future of Kaiser Permanente's grantmaking. The Grantee is responsible for submitting required reporting using Kaiser Permanente's online grants management system and if applicable Kaiser Permanente's identified collection tool for data metrics, in accordance with the reporting schedule above. An email notification will be sent to the submitter identified on the grant application 30 days prior to the report due date. To ensure the submitter's contact information is up to date, please notify the Kaiser Permanente Grant Lead with any changes. Any questions or concerns regarding specific reporting requirements should be discussed and resolved in consultation with the Kaiser Permanente Grant Lead. Please note, if the grant requires working with an external evaluator or if the grantee is requested to participate in interviews or focus groups, the grantee will be notified of their requested participation in any evaluation activities in advance of the activity. If multiple payments are indicated, the payments will be dispersed upon receipt and approval of the corresponding reports.

C. Public Access. If requested, Grantee will provide Grantor copies of any results, reports, publications, data, and other materials created or developed through the Project, unless such information is propriety or contains information deemed sensitive by the Grantee. If any third-party reports, articles, or other publications regarding the

Project funded by this grant are available to the public, Grantee will assist Grantor in obtaining copies if needed.

- D. Non-discrimination.** Grantee agrees that, in carrying out the objectives supported by this grant, it will not unlawfully discriminate in its employment practices, volunteer opportunities, or the delivery of programs or services, based on race, color, religion, gender, gender identity/expression, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by law.
- E. Nonprofit Status.** Grantee affirms that it is currently in good standing, and shall remain during the period funded, a nonprofit public benefit corporation exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code or a local, state, or federal government agency eligible to receive charitable contributions as described in the grant proposal submitted. Grantee will notify Grantor immediately of any changes in its tax status during the grant term.
- F. Change in Grantee Operations.** Grantee will advise Grantor within thirty (30) business days of the occurrence, or actual knowledge of the imminent occurrence, of any of the following changes in Grantee's status. In the event of any of these occurrences the agreement will be terminated:
1. Grantee no longer retains the services of personnel adequate to enable Grantee to continue to perform its obligations under this Agreement.
 2. Grantee's inability to expend grant funds in accordance with the terms of the grant Agreement, or;
 3. Any development that significantly and adversely affects the operation of the Project or Grantee, including, without limitation, changes to Project scope of grant or timeline.
 4. Any changes to Grantee's financial status that adversely affects the operation of the Project or Grantee.
- G. Conflict of Interest.** Grantee shall, in connection with the grant application submission, have disclosed to Grantor a comprehensive list of Grantee's Directors, Officers, and individuals on its governing body and an assessment of their affiliations, if any, to Kaiser Permanente or any of the Permanente Medical Groups and their subsidiaries, for the purpose of identifying and eliminating any possible conflicts of interest. Grantee will disclose any changes to the list of Directors, Officers, or individuals on its governing body and their affiliations that may generate a potential conflict of interest during the term of this Agreement to ensure compliance with policy.
- H. Future Funding.** Grantee acknowledges that Grantor and its representatives have made no actual or implied promise of future funding except for the amounts specified by this Agreement.

II. PUBLICITY/PROMOTION

- A. Grantee Communications with Media/Use of Logo.** Grantor requires review and comment on all press releases that are directly related to the grant, as applicable. Grantor requests prior approval before the use of its logo in any communications. If Grantee plans to issue a press release related to this Grant, Grantee will contact Grantor at least 15 days before the desired announcement date. Grantor must be addressed as “Kaiser Permanente” in all communications. Grantor acknowledges that Grantee, if a 501(c)(3) organization is subject to certain limitations regarding public acknowledgment and agrees that any such decisions regarding visibility and donor recognition will be subject to any such limitations.
- B. Communications with Media and Published Materials.** Grantor may periodically publicize Project progress and/or results through public communications (including press releases), reports, websites, and other materials. Grantee agrees that Grantor may use the logo of the organization in such publications.

III. GRANT TERMINATION: RIGHT TO MODIFY

- A.** Grantor may terminate this grant for convenience upon 30 days’ written notice. Grantor or Grantee may terminate this grant immediately for the reasons specified in this Agreement or in willful misconduct or negligence.

IV. INDEMNIFICATION

- A.** To the extent consistent with applicable law, each Party agrees to defend, indemnify, and hold the other Party and its officers, employees, directors, owners, and authorized agents harmless from and against all third-party claims, suits, damages and liabilities, costs and expenses incurred therewith, including reasonable attorneys' fees, to the extent caused by the negligent or willful act or omission of the indemnifying Party, its officers, employees, directors, owners, or authorized agents.

V. COMPLIANCE

- A.** Grantee agrees to comply with all applicable laws in the use of the grant funds and Grantee’s development and operation of the Project. Grantee shall (i) maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and its employees and all other persons engaged in work in conjunction with this grant, and (ii) perform its duties and obligations under this Agreement according to industry standards and in compliance with all applicable laws. As an organization with numerous contracts with the federal government, Kaiser Permanente and its affiliates are subject to various federal laws, executive orders, and regulations regarding equal opportunity and affirmative action. This Section constitutes notice that Grantee may be required to comply with the following Federal Acquisition Regulations (each a “FAR”) at 48 CFR Part 52, which are incorporated herein by reference: (a) Equal Opportunity (April 2002) at FAR 52.222-26; (b) Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept. 2006) at FAR 52.222-35; (c) Affirmative Action for Workers with

Disabilities (June 1998) at FAR 52.222-36, and (d) Utilization of Small Business Concerns (May 2004) at FAR 52.219-8. To the extent any of the foregoing federal statutes become applicable to Grantee, Kaiser Permanente will advise Grantee. In addition, Executive Order 13495 concerning the obligations of federal contractors and subcontractors to provide notice to employees about their rights under Federal labor laws, or its successor, shall be incorporated herein by reference.

VI. MISCELLANEOUS

- A.** In the event that any suit or action is instituted concerning the Agreement, the substantially prevailing Party shall recover all costs, including, without limitation, the court costs and reasonable attorney's fees incurred in each such action, suit, or proceeding, including all appeals or petitions therefrom. Grantee may not assign any right, duty, or obligation under this Agreement without prior written approval from Kaiser Permanente. Any change of ownership or control of Grantee shall be deemed an assignment. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective, permitted successors and assigns. This Agreement, including any exhibits and attachments (all of which are incorporated into this Agreement by this reference), is the entire Agreement of the Parties with respect to the subject matter herein, and supersedes all other agreements, promises, negotiations, or representations, whether oral or written. This Agreement, including exhibits and attachments, may not be amended except in a writing signed by each Party. Regarding administration of this grant, the parties understand and agree that each is always acting and performing as an independent contractor. Except as expressly set forth in this Agreement, neither Party, nor any of its employees, shall be construed to be the agent, employee, or representative of the other for any purpose, or liable for any acts or omissions of the other.

SIGNATURE PAGE, Grant #164693

- 1. Grantee Signature.** By signing this Agreement, the Grantee signatory acknowledges that they have read and understood the Agreement, they have the authority to sign this Agreement and bind the Grantee thereto, and that the Grantee hereby accepts and agrees to perform all the terms of this Agreement.

Grantee Organization Signatory

Name: Keith Metzler

Title: City Manager

Organization: City of Victorville

Signature:

Date Signed:

- 2. Kaiser Permanente Signature.** By signing this Agreement, KP signatory acknowledges that they have read and understood the Agreement, they have the authority to sign this Agreement and bind KP thereto, and that KP hereby accepts and agrees to perform all the terms of this Agreement.

Kaiser Foundation Hospital/Health Plan Signatory

Name: John M Yamamoto

Title: Vice President, Community Health & Government Relations

Organization: Kaiser Foundation Hospitals

Signature:

Date Signed: