



Item Number: 1

City Council / Board of Directors

Public Hearing(s)

Meeting of: June 20, 2023

Submitted By:

Brian Gengler, City Engineer

Subject:

Annual Confirmation of Maintenance Assessment Districts for Fiscal Year 2023/2024

Recommendation:

That the Honorable City Council:

- (1) Conduct a public hearing and receive testimony for the final approval of the Engineer's Reports for Maintenance Assessment Districts 1 through 3, Drainage Facility Assessment Districts 1 through 3, Landscape Maintenance Assessment Districts 1 through 8, and the City-Wide Street Lighting Assessment District and adoption of proposed Resolution Nos. 23-055 through 23-058 confirming and ordering the levy and collection of the annual assessments for the respective assessment districts;
- (2) Close the public hearing;
- (3) Give final approval of the Engineer's Reports for each assessment district; and
- (4) Adopt Resolution Nos. 23-055 through 23-058.

Fiscal Impact:

Additional appropriations are not required. The planned expenses have been included in the Fiscal Year 2023/2024 budget. The table shown below shows the budget account codes and amounts budgeted for each assessment district.

District	Budget Account No.	Revenue Budget Amt.
LMAD 1	3705501-40180	\$173,061
LMAD 2	3705502-40180	\$276,391
LMAD 3	3705503-40180	\$175,462
LMAD 4	3705504-40180	\$2,955
LMAD 5	3705505-40180	\$154,195
LMAD 6	3705506-40180	\$849,157
LMAD 7	3705507-40180	\$25,124
LMAD 8	3705508-40180	\$107,189

DFAD 1	3705530-40180	\$404,541
DFAD 2	3705531-40180	\$64,076
DFAD 3	3705532-40180	\$83,556
MAD 1	3705550-40180	\$86,636
MAD 2	3705551-40180	\$46,743
SLAD	2004501-40180	\$1,256,000

MAD 3 was established in 2020 and is currently undeveloped. As such, it was not budgeted for in the Fiscal Year 2023/2024 budget. The projected revenue amounts above are based on the actual amounts that have been collected in the previous years and are consistent with the adopted Fiscal Year 2023/2024 budget.

The expenditures for each assessment district as stated in the Engineer’s Reports were based on preliminary budget estimates available at the time the report was prepared. Although these figures differ slightly as compared to the adopted Fiscal Year 2023/2024 budget, updating would not change the proposed recommendations.

Strategic Plan Goal:

This item aligns with Goal E, Strategy 1 in the Strategic Plan, “Invest in Infrastructure” and “Implement the City’s Capital Improvement Program to meet community needs;” and Goal A, “Financial Sustainability.” Annual assessment revenue supports the expenses for operations, maintenance, and improvement of associated landscaping, parks, and infrastructure.

Background:

In 1987, the City Council established the first Landscape Maintenance Assessment District (LMAD) to fund the perpetual maintenance of the landscaped areas along major and secondary arterial roadways adjacent to housing developments. In 2003, the City Council established the first Drainage Facilities Assessment District (DFAD) to fund the perpetual maintenance of drainage basins and channels in housing developments. In 2006, the City Council established the first Maintenance Assessment District (MAD) to fund the perpetual maintenance of parks within housing developments. In July of 2013, the City-Wide Street Lighting Assessment District (SLAD) was established to provide a supplemental funding source for the perpetual maintenance of the City’s street lighting, safety lighting, and traffic signal lighting systems and facilities. All these Districts were formed under the Landscape and Lighting Act of 1972, California Streets and Highways Code, Section 22500 et seq., and as per the requirements set forth in Proposition 218.

Discussion:

During the regular City Council meeting on June 6, 2023, the Council initiated the proceedings and ordered the Engineer’s Reports, preliminarily approved the Engineer’s Reports, and declared intent to levy and set the Public Hearing date. The Engineer’s Reports have not been revised since the June 6, 2023 City Council meeting, are in final form, and are on file with the Engineering Department.

Required procedures now allow the public to comment during this meeting before approving the final resolutions. If the resolutions are approved, the special assessments will be submitted to the San Bernardino County Office prior to their August 10, 2023 deadline. The County will then be able to apply the special assessments to the tax rolls.

Therefore, staff recommends that the Council conduct a public hearing and receive testimony, give final approval of the Engineer's Reports, and adopt Resolution Nos. 23-055 through 23-058 confirming and ordering the levy and collection of the annual assessments for the respective assessment districts.

Staff remains available to answer any questions the Council may have.

- Attachments:**
- A. Maintenance Assessment Districts Maps
 - B. Resolution No. 23-055
 - C. Resolution No. 23-056
 - D. Resolution No. 23-057
 - E. Resolution No. 23-058
 - F. June 6, 2023 Staff Report