



**Item Number: 18**

**City Council / Board of Directors**

**Written Communications**

**Meeting of: August 16, 2022**

**Submitted By:**

Doug Mathews, Director of Public Works and Water

**Subject:**

Award Two (2) General Services Provider Agreements for Water Well Maintenance and Repair

**Recommendation:**

That the Honorable Victorville Water District Board of Directors award the General Services Provider Agreements for Water Well Maintenance and Repair, Project #CC23-007, in an amount not to exceed \$889,000 to Layne Christensen Company and General Pump Company, Inc.

**Fiscal Impact:**

The District awards the project to two contractors every fiscal year to provide added flexibility for concurrent needs, to leverage competitive pricing for various tasks, and to increase options for routine maintenance and emergency repairs. It is the District's intent to use both suppliers on an as needed basis (no minimum order amount is guaranteed). While both agreements will have a not to exceed amount of \$889,000, the District will not exceed \$889,000 for the duration of fiscal year 2023.

These contracts propose expending \$889,000 of funds budgeted for the current fiscal year. The funds were budgeted under the Victorville Water District budget in the following account codes:

- 4100500 – 52300 – \$688,975
  - 4100500 – Water Fund, Production Services
  - 52300 – Contract Services
- 4100510 – 52300 – \$200,025
  - 4100510 – Water Fund, High Desert Power Plant
  - 52300 – Contract Services

**Background:**

Approximately 85 to 90 percent of the total annual water production for Victorville Water District (District) is pumped from groundwater wells owned and operated by the District, with the remainder being purchased from the Mojave Water Agency (MWA) through the Regional Recharge and Recovery (R-Cubed or R<sup>3</sup>) system. The District's groundwater supply is comprised of 34 active groundwater wells that are widely dispersed throughout the District's service area. Water levels in the wells range from 40 feet below ground surface in wells near the Mojave River to over 500 feet below ground surface in wells southwest of the Mall of Victor Valley.

Groundwater wells require regular maintenance to keep them functioning at optimum performance levels, as well as unplanned emergency repairs. Maintenance activities can include, but are not limited to, cleaning and/or repairing well casing screens using mechanical and chemical methods, repairing or rehabilitating pumps, repairing motors, and addressing various water quality issues in the wells.

**Discussion:**

District and Purchasing staff conducted a competitive proposal solicitation using formal proposal procedures in accordance with Victorville Municipal Code §2.28.280. On May 20, 2022, the Notice of Inviting Bids was emailed to potential bidders, posted on the City's website and on ebidboard. Two proposals were submitted by General Pump and Layne Christensen on June 16, 2022.

Each proposal submission was reviewed by a selection committee consisting of four (4) representatives from the Victorville Water District. Based on the committee scoring selection criteria, General Pump and Layne Christensen were both determined to be qualified contractors to perform the work. Both contractors have previously worked with the District and have provided excellent work to the District's well sites. Additionally, the selection of the company to perform work would be based on several factors such as availability, time required to procure materials and perform repairs, expertise or prior experience with specific issues or wells, and estimated price for the work requested.

As specified in Victorville Municipal Code §2.28.280(d), the recommended contracts awarded presented herein have been evaluated in accordance with the City of Victorville Municipal Code §2.28.040, to determine the "best value bidder" for the project.

For these reasons, staff is recommending that the Victorville Water District Board of Directors award two (2) General Services Provider Agreements for Water Well Maintenance and Repair, Project #CC23-007 in an amount not to exceed \$889,000 to Layne Christensen Company and to General Pump Company, Inc.

Staff remains available for any questions or comments the Board may have.

**Attachments:**

- A. General Services Provider Agreement for Layne Christensen
- B. General Services Provider Agreement for General Pump
- C. Proposals Received

- D. Municipal Code Section 2.28.280
- E. Municipal Code Section 2.28.040