

**Attachment B**  
**Memorandum of Understanding with the**  
**Victor Valley Union High School District**

**A MEMORANDUM OF UNDERSTANDING BETWEEN THE  
CITY OF VICTORVILLE hereinafter referred to as “CITY”,  
AND THE VICTOR VALLEY UNION HIGH SCHOOL DISTRICT, hereinafter  
referred to as “DISTRICT” AGREEING TO THE  
FUNDING OF FOUR SCHOOL RESOURCE OFFICERS**

**WHEREAS**, the School Resource Officers (SRO) at the **DISTRICT** will assist in all school safety issues while acting as liaison between the school and the police department; and,

**WHEREAS**, the description of General Duties for the SRO includes:

1. Enforcement of all criminal law violations on and around the school campus
2. Enforcement of all traffic laws on and around the school campus
3. Initiation and maintenance of a campus based anti-violence program (i.e., Conflict Resolution Program, Youth-at-Risk Diversion Program, etc.)
4. Truancy prevention and enforcement program
5. When requested, assist the school with enforcement of school rule violations and related Education Code violations (i.e., dress code, on-campus truancy, etc.); and,

**WHEREAS**, the SRO is of great benefit to the School and the student body by ensuring a safer crime-free school environment. This position is also beneficial to the Victorville Police Department. The SRO can establish and maintain crime prevention and community relation programs within the school. The SRO may be of unlimited benefit in identifying local gang members and other members of the student body who are involved in criminal activity outside the school. The SRO may be able to identify suspects and locate witnesses and informants to share potential valuable information, which may result in solving crime; and,

**WHEREAS**, the SRO reports to the Administrative Sergeant who reports to the Lieutenant who in turn reports to the Captain. The SRO is first and foremost a uniformed law enforcement officer charged with providing police services on **DISTRICT** property. The SRO will keep the Administrative Sergeant and school administrators apprised of activities. Reports are to be submitted in a timely manner as required per department policy and procedures.

**WHEREAS**, the **CITY**, through its police department will assign three full-time sworn deputies to the **DISTRICT**. The sworn deputy will be fully trained and POST certified prior to being assigned to the SRO position. THE SRO will spend 100% of their time working in and around the VICTOR VALLEY UNION HIGH SCHOOL DISTRICT SCHOOLS in the City of Victorville.

**WHEREAS**, the addition of the SRO at schools within the **DISTRICT** will be of invaluable assistance to the schools, and the community as a whole, in providing a safer community and a higher quality learning environment. While at the same time, this position will provide the police department with a means of creating a positive relationship with students and further enhancing the police department’s community policing efforts; and,

**WHEREAS**, the **DISTRICT** agrees to pay the cost of four (4) San Bernardino County Sheriff’s Deputies to be assigned to the **DISTRICT** to serve as SRO; and,

**WHEREAS**, the cost to provide said deputy and vehicles is **\$ 1,105,606.11<sup>1</sup>**

**NOW, THEREFORE**, the **CITY** and the **DISTRICT** agree as follows:

That the **DISTRICT** will pay the **CITY** 75% of the cost to provide two (2) San Bernardino County Sheriff's Deputies and the cost including fuel and maintenance of two (2) vehicles, calculated as follows:

**Fiscal Year 2023-2024**

(2) School Resource Officer	\$ 355,207.50 <sup>1</sup>
(2) Marked Police Vehicle	\$ 28,972.74 <sup>2</sup>
Dispatch Services	\$ 27,973.12 <sup>1</sup>
HT	\$ 2,095.50
Taser (Cost recovered over 5 years)	\$ 672.00
Vehicle Insurance	\$ 1,636.26
Vehicle Fuel & Maintenance	\$ 11,468.30
Administrative Support	\$ 2,386.66
Personnel Liability & Bonding	\$ 28,926.67
County Administrative Cost	\$ 5,367.12
Workers' Comp Experience Modification	\$ 2,358.00
<b>Total Cost</b>	<b>\$ 467,063.87</b>

1 <sup>st</sup> and 2 <sup>nd</sup> payment due August 14, 2023: (\$38,921.99 ea.)	\$ 77,843.98
3 <sup>rd</sup> through 12 <sup>th</sup> payments due the 4 <sup>th</sup> of each month:	\$ 38,921.99

That the **DISTRICT** will pay the **CITY** 100% of the cost to provide one (1) San Bernardino County Sheriff's Deputy and the cost including fuel and maintenance of one (1) vehicle, calculated as follows:

(1) School Resource Officer	\$ 236,805.00 <sup>1</sup>
(1) Marked Police Vehicle	\$ 19,315.16 <sup>2</sup>
Dispatch Services	\$ 18,648.74 <sup>1</sup>
HT	\$ 1,397.00
Taser (Cost recovered over 5 years)	\$ 336.00
Vehicle Insurance	\$ 1,090.84
Vehicle Fuel & Maintenance	\$ 4,587.32
Administrative Support	\$ 1,591.11
Personnel Liability & Bonding	\$ 19,284.45
County Administrative Cost	\$ 3,578.08
Workers' Comp Experience Modification	\$ 1,572.00
<b>Total Cost</b>	<b>\$ 308,205.70</b>

1 <sup>st</sup> and 2 <sup>nd</sup> payment due August 14, 2023: (\$25,683.81 ea.)	\$ 51,367.62
3 <sup>rd</sup> through 12 <sup>th</sup> payments due the 4 <sup>th</sup> of each month:	\$ 25,683.81

That the **DISTRICT** will pay the **CITY** 100% of the cost to provide one (1) San Bernardino County Sheriff's K-9 Deputy and the cost including fuel and maintenance of one (1) K-9 vehicle, calculated as follows:

(1) School Resource Officer- K-9	\$ 257,683.00 <sup>1</sup>
(1) Marked Police K-9 Vehicle	\$ 20,568.00 <sup>2</sup>
Dispatch Services	\$ 18,648.74 <sup>1</sup>
HT	\$ 1,397.00
Taser (Cost recovered over 5 years)	\$ 336.00
Vehicle Insurance	\$ 1,090.84
Vehicle Fuel & Maintenance	\$ 4,587.32
Administrative Support	\$ 1,591.11
Personnel Liability & Bonding	\$ 19,284.45
County Administrative Cost	\$ 3,578.08
Workers' Comp Experience Modification	\$ <u>1,572.00</u>
Total Cost	\$ <b>330,336.54</b>

1 <sup>st</sup> and 2 <sup>nd</sup> payment due August 14, 2023: (\$27,528.04 ea.)	\$ 55,056.08
3 <sup>rd</sup> through 12 <sup>th</sup> payments due the 4 <sup>th</sup> of each month:	\$ 27,528.04

<sup>1</sup> Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action. Changes in salary and benefit costs will be billed to the City on a quarterly invoice.

<sup>2</sup> Vehicle costs do not include fuel and maintenance. The City is responsible for fuel, repair and maintenance of all contract vehicles, including collision damage. All fuel, repair and maintenance costs incurred by the County will be billed to the City on a quarterly invoice.

Overtime incurred will be billed and the **DISTRICT** will pay the **CITY** the cost of those expenses.

The **CITY** will provide an invoice each month to the **DISTRICT** for the monthly cost stated above and the **DISTRICT** agrees to remit the amount due within 30 days.

The **DISTRICT** agrees to pay any moderate increases, or other monetary changes, that may occur during the term of the Agreement as a result of inflation or other changes in the personnel costs related to this deputy position.

This agreement shall commence July 1, 2023, and remain in effect until June 30, 2024.

**APPROVED AND ADOPTED:**

**City of Victorville**

**Victor Valley Union High School District**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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