

# ATTACHMENT B

**DEPARTMENT OF TRANSPORTATION****DIVISION OF LOCAL ASSISTANCE**

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*Making Conservation  
 a California Way of Life.*

March 9, 2023

Anwar Wagdy  
 City of Victorville  
 14343 Civic Drive  
 Victorville, CA 92393

Dear Anwar Wagdy:

Congratulations! Your HSIP application has been selected for funding:

Application ID	Location	Description of Work	Project Cost	HSIP Funds (State)
08-Victorville-1	Intersection of Village Dr and Puesta Del Sol Dr.	Upgrade intersection from 2-way stop control to actuated traffic signal.	\$ 625,000.00	\$ 526,500.00
08-Victorville-3	Nine (9) School Crossing locations.	Install Rectangular Rapid Flashing Beacon (RRFB).	\$ 176,900.00	\$ 149,310.00
08-Victorville-4	All 96 city-owned traffic signals.	Install retroreflective border to traffic signal backplates.	\$ 111,600.00	\$ 100,440.00

The complete list of funded projects in HSIP Cycle 11 Call for Projects is available online at <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/approved-project-lists>.

The agency's first step is to contact the appropriate District Local Assistance Engineer (DLAE) who can assist with the funding allocation process and other project management requirements. The DLAE contact information is available at <https://dot.ca.gov/programs/local-assistance/other-important-issues/local-assistance-contacts>.

To help in the success of your project, here are some important items to note:

1. State funds will be used for many HSIP Cycle 11 projects; the projects that fit into the High-Risk Rural Road (HR3) will be federalized to meet the FHWA's Special Rule for the High-Risk Rural Roads; the projects that implement mainly Pedestrian/Bike safety countermeasures may be federalized for satisfying the FHWA's Special Rule for Vulnerable Road Users (VRU).
2. The HSIP is a reimbursement program. Reimbursable work cannot commence on your project until you receive an allocation (for state funds) or an authorization for (federal funds) from Caltrans Division of Local Assistance (DLA) for this project.

3. For state funded HSIP projects, please note:
  - a. the funding allocation process for HSIP projects with state HSIP Funding is different from projects in other programs such as ATP/STIP and SB1. The funding allocation for HSIP projects is processed through Caltrans DLA, not the CTC.
  - b. The funding allocation request is Phase specific, i.e., Preliminary Engineering (PE), Right of Way (ROW) or Construction (CON).

For more guidance on implementing State-funded HSIP projects, please visit <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/state-funded-hsip>.

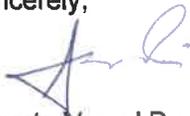
4. For federally funded HSIP projects, please follow the project authorization process in Chapter 3 of the [Local Assistance Procedures Manual \(LAPM\)](#).
5. The delivery of the HSIP Cycle 11 projects must meet the below milestones:
  - a. The PE phase (if applicable) must be allocated by 12/31/2023.
  - b. The Construction (CON) phase must be allocated by 3/31/2026 (6 months may be added for projects with consultant for PE).
  - c. The project must be completed and closed out by 3/31/2028 (6 months may be added for projects with consultant for PE).

HSIP project delivery requests and status of the projects are available at <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program/delivery-requirements-status-approved-projects>.

6. It is the agency's responsibility to review their project scope throughout the project delivery process and confirm that HSIP funding is used to fund the approved eligible scope as defined in your HSIP application. In case that any scope or cost change is needed, please contact your [DLAE](#).
7. Prior to engaging in any Architectural and Engineering (A&E) contract procurement(s), agencies should reference Chapter 10 (Consultant Selection) of the Local Assistance Procedures Manual (LAPM), located at: <https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm>.

If you have any questions about your project, please contact your [DLAE](#).

Sincerely,



Alberto Vergel De Dios  
District Local Assistance Engineer