

# **ATTACHMENT B**

**SOLE SOURCE/BRAND REQUEST**

When a request is made for a non-competitive purchase and the specifications limit the bidding to one source and/or one brand or trade name, the requesting department must complete the following:

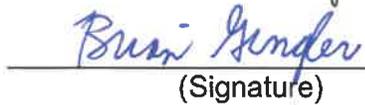
**VENDOR/COMPANY NAME:** ROMTEC

1. Please check one:
  - a.  **SOURCE:** Item is available from one source only. Item is one-of-a kind and is not sold through distributors. Manufacturer is exclusive distributor.
  - b.  **SOLE BRAND:** Various sources can supply the specified model and brand and competitive bids will be solicited for the requested brand only. Meets form, fit and function - nothing else will do.
  - c.  **STANDARDIZATION REQUEST:** The City of Victorville Public Works (Department name) Department requires the item(s) to standardize parts; design; quality; training; etc...
2. What are the unique performance features of the product / brand requested that are not available in any other product / brand? (For services: What unique qualifications, rights, licenses does this vendor possess?)
3. Why are the unique performance features **REQUIRED** (not merely preferred), and how would your requirement be inhibited without this particular service/item? N/A
4. If justification is based on matching and/or interdependent with existing equipment (refer to 1.c.), list the quantity, manufacturer, brand, and model of the existing equipment, and why the matching is required.

These lift stations are installed at other locations within the city. Consistency with operation and repair is paramount to the proper operation of the lift stations. Staff is familiar with the operation of this type of lift station. There are a total of one existing lift station and a proposed two other lift stations that will be from the same supplier. All of the lift stations are manholes with integral connected components and pumps sized to actual demand needed. The turn key installation aspect of ROMTEC is beneficial. The lift station is one piece and installed on site with a representative to ensure proper installation and operation.

I am aware of City of Victorville's policy for competitive bidding and the established criteria for sole source/sole brand purchasing. I feel confident that this request for sole source/sole brand procurement meets City of Victorville's criteria and will withstand an audit or a vendor protest.

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|-------------------|----------------------------------|--|---------------------------|
| Requestor:        | Stephan Longoria<br>(Print Name) | <br>_____<br>(Signature) | 8/2/22<br>_____<br>(Date) |
| Director:         | Brian Gengler<br>(Print Name)    | <br>_____<br>(Signature) | 8/2/22<br>_____<br>(Date) |
| Finance Director: | John Mendiola<br>(Print Name)    | <br>_____<br>(Signature) | 8/2/22<br>_____<br>(Date) |