

Attachment A



Victorville

BUILDING DEPARTMENT

Building Division / Business License Division / Fire Prevention Division

Calendar Year 2024, January 1 through December 31



Building Division



Business License Division



Fire Prevention Division

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**NEW BUILDING
CONSTRUCTION!**



**NEW
BUSINESS
LICENSES!**



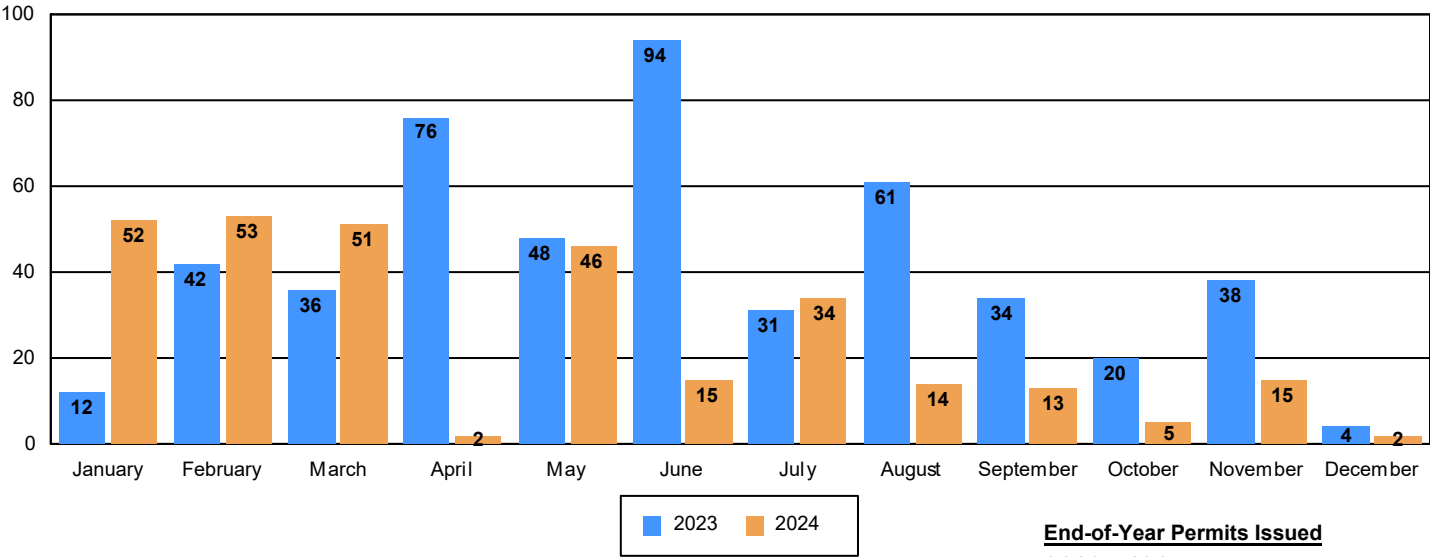
City of Victorville

Building Department

Building Division

End-of-Year Report of New Construction Permits Issued

Single Family Residences - Prior Year Comparison

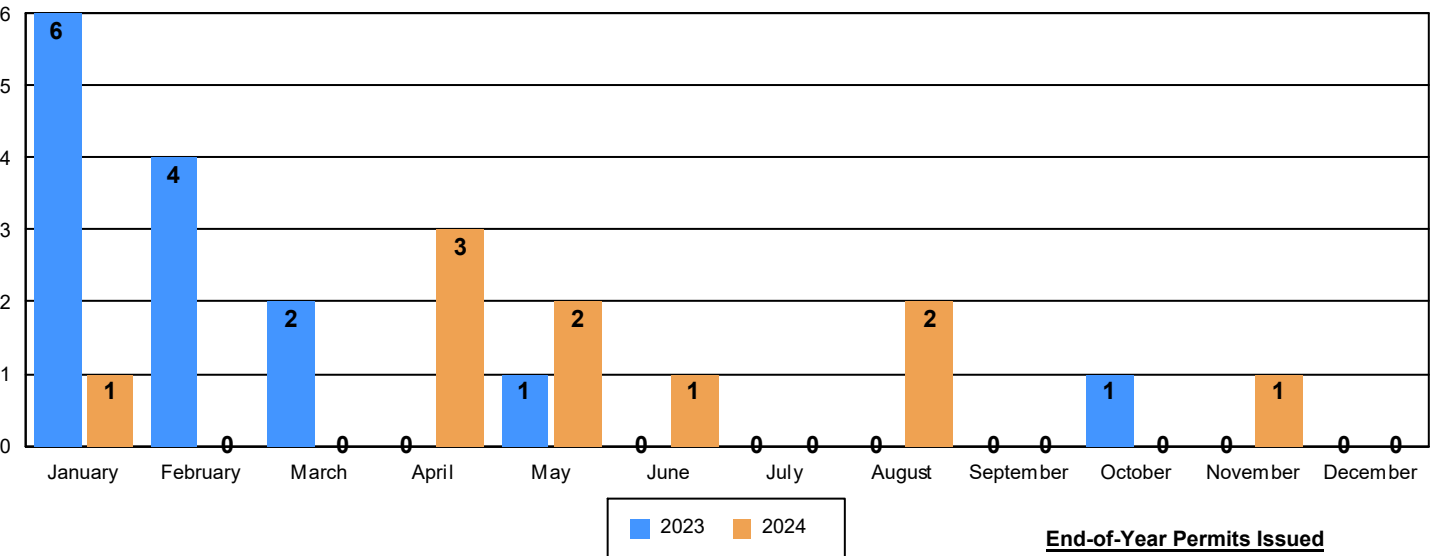


End-of-Year Permits Issued

2023 : 496

2024 : 302

Commercial - Prior Year Comparison



End-of-Year Permits Issued

2023 : 14

2024 : 10

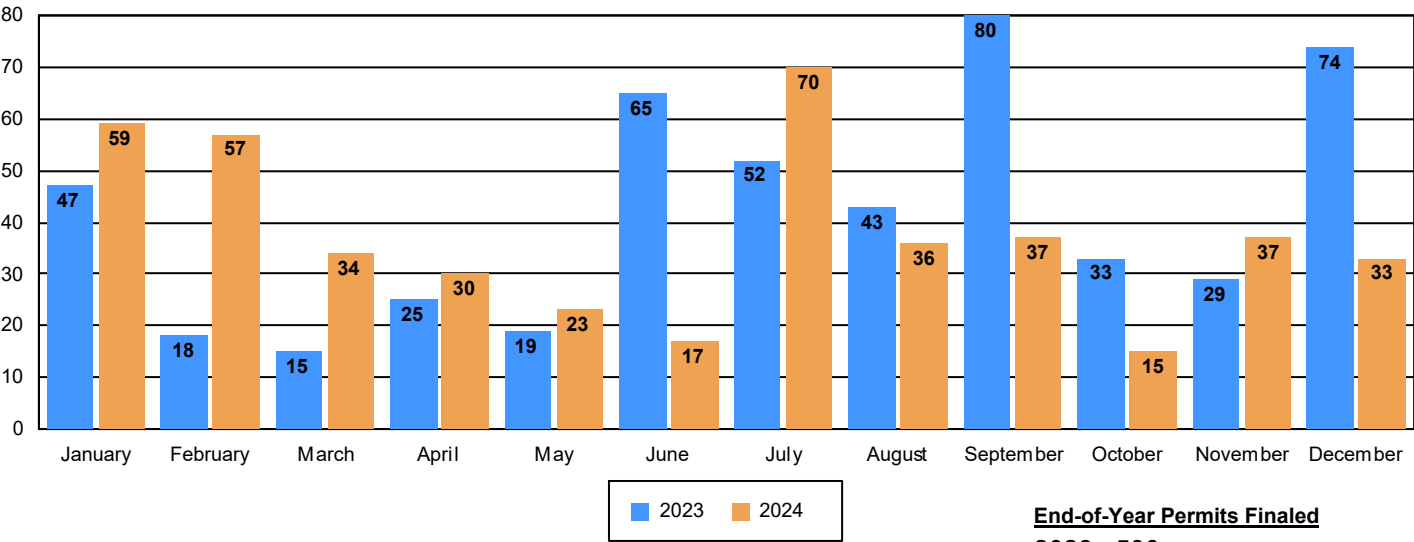
City of Victorville

Building Department

Building Division

End-of-Year Report of New Construction Permits Finaled

Single Family Residence - Prior Year Comparison

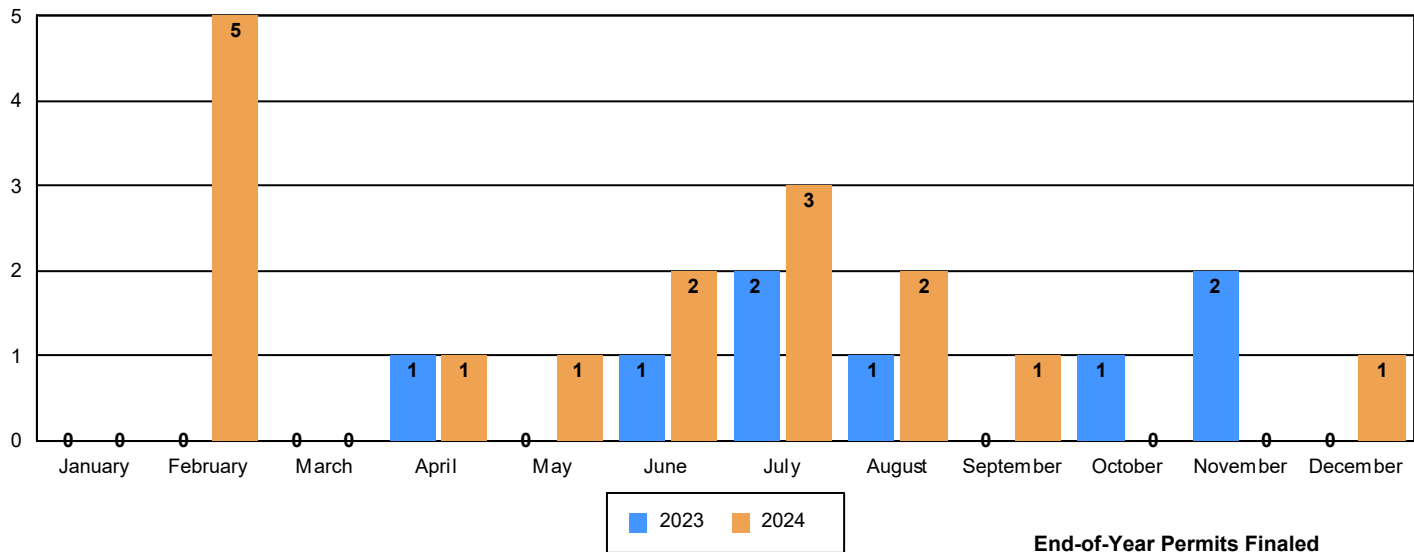


End-of-Year Permits Finaled

2023 : 500

2024 : 448

Commercial - Prior Year Comparison



End-of-Year Permits Finaled

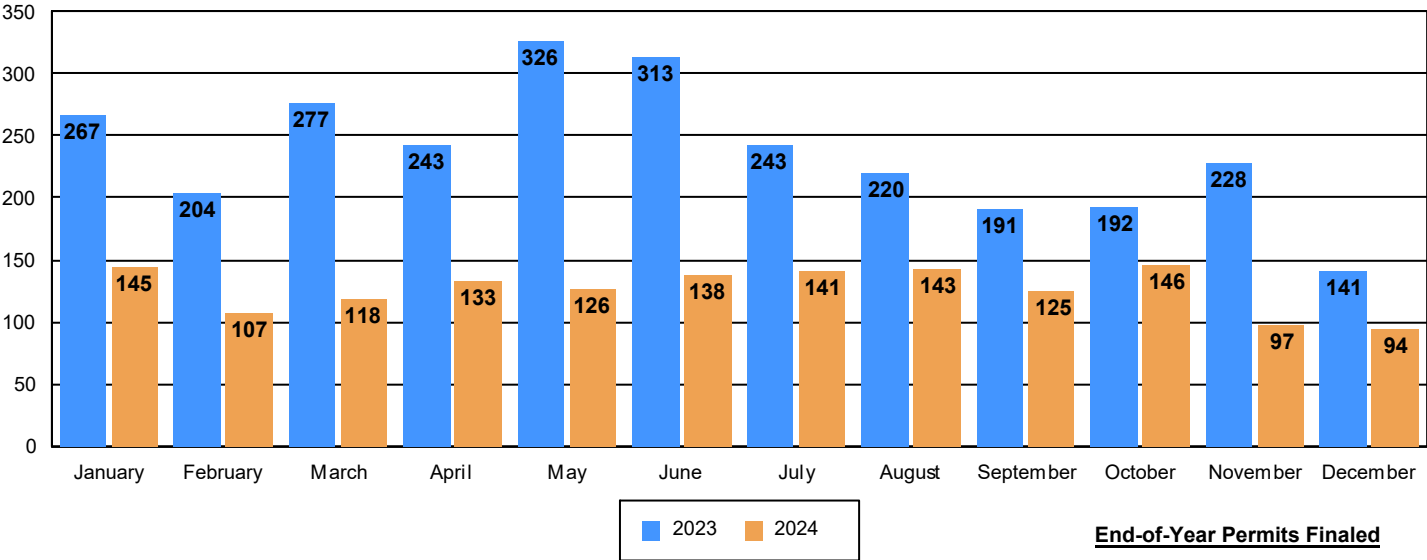
2023 : 8

2024 : 16

City of Victorville
Building Department
Building Division

End-of-Year Report of Miscellaneous Permits Finaled

Miscellaneous Permits Finaled - Prior Year Comparison



End-of-Year Permits Finaled
2023 : 2845
2024 : 1513

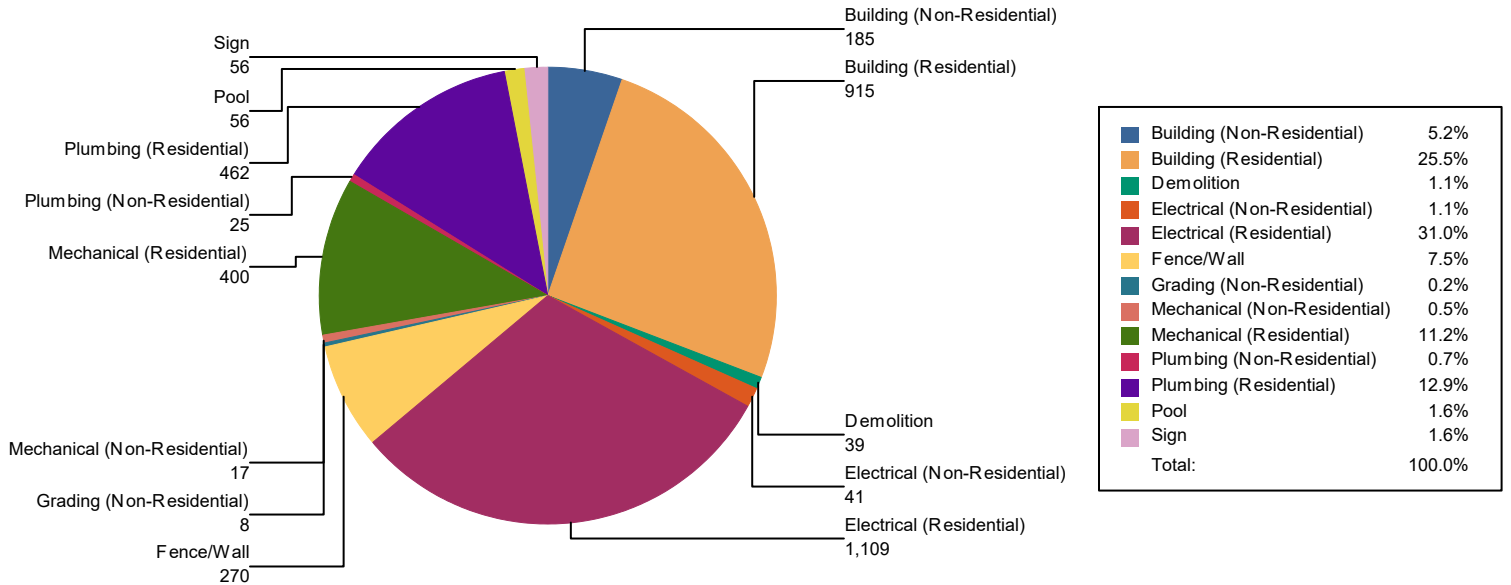
City of Victorville

Building Department

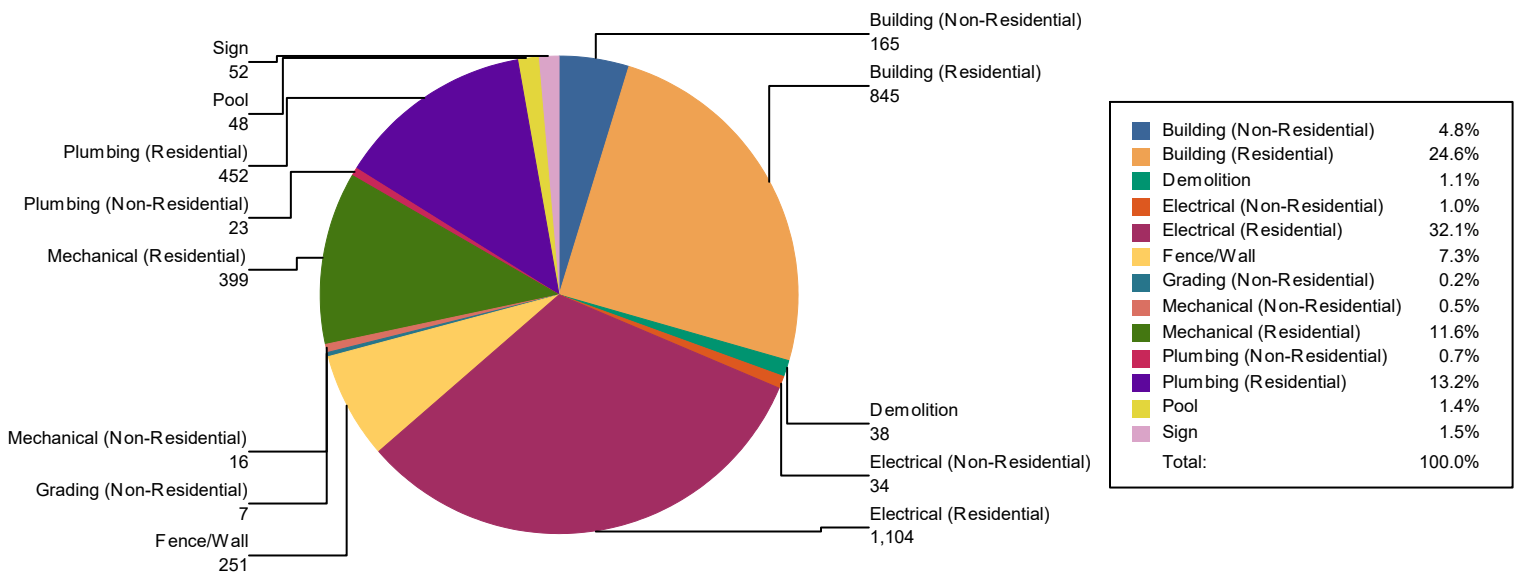
Building Division

End-of-Year Summaries of Permit Activity (01/01/2024 TO 12/31/2024)

Permits Applied For By Permit Type



Permits Issued By Permit Type



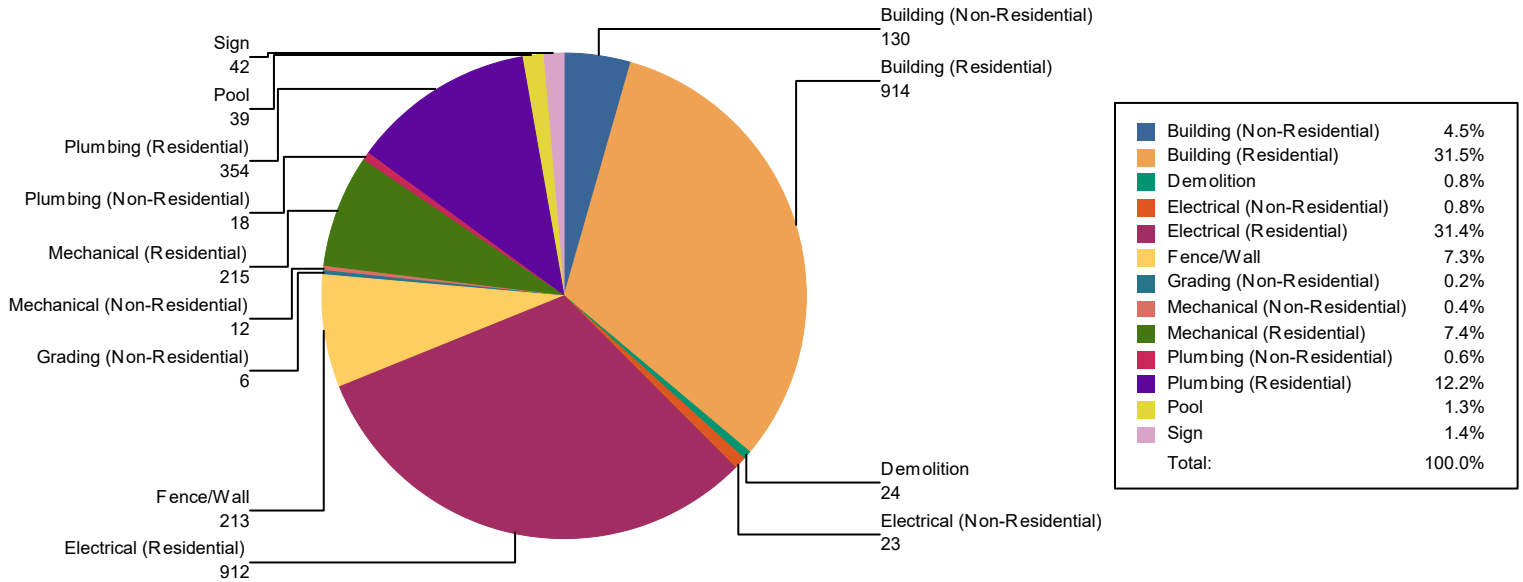
City of Victorville

Building Department

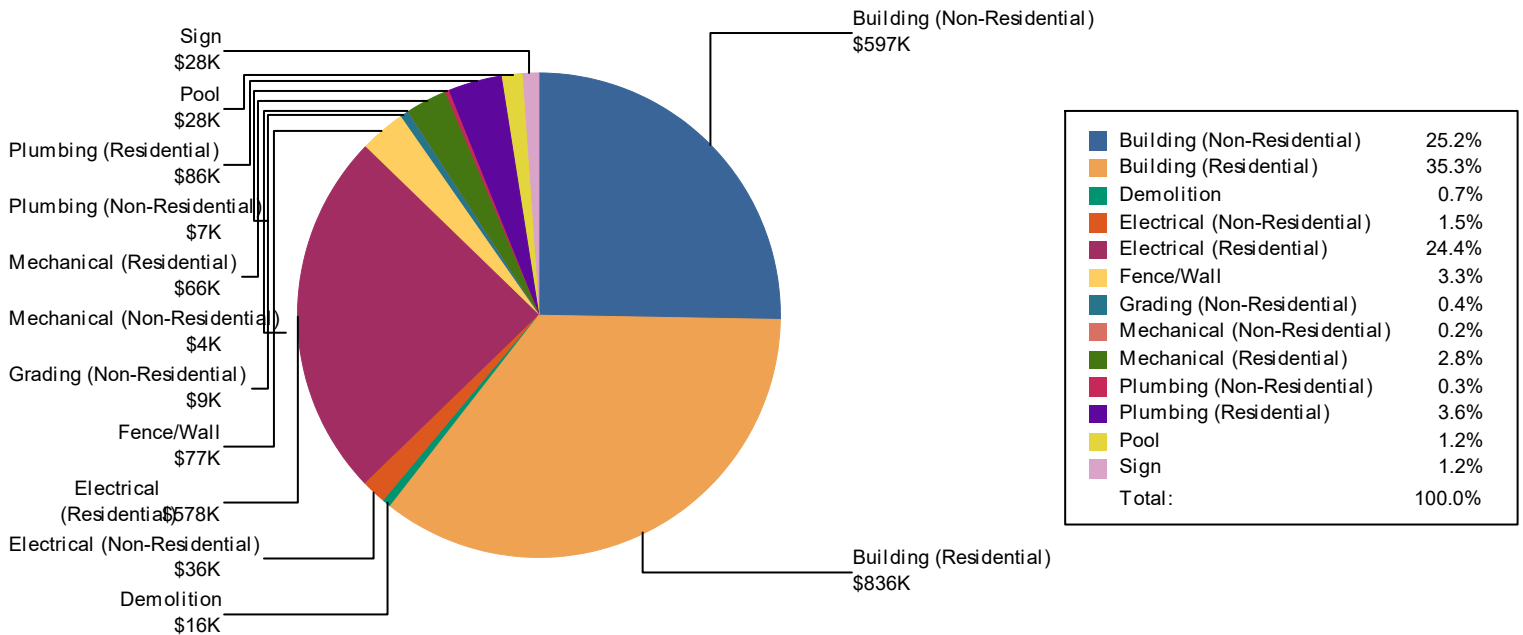
Building Division

End-of-Year Summaries of Permit Activity (01/01/2024 TO 12/31/2024)

Permits Finaled By Permit Type



Permit Revenue By Permit Type



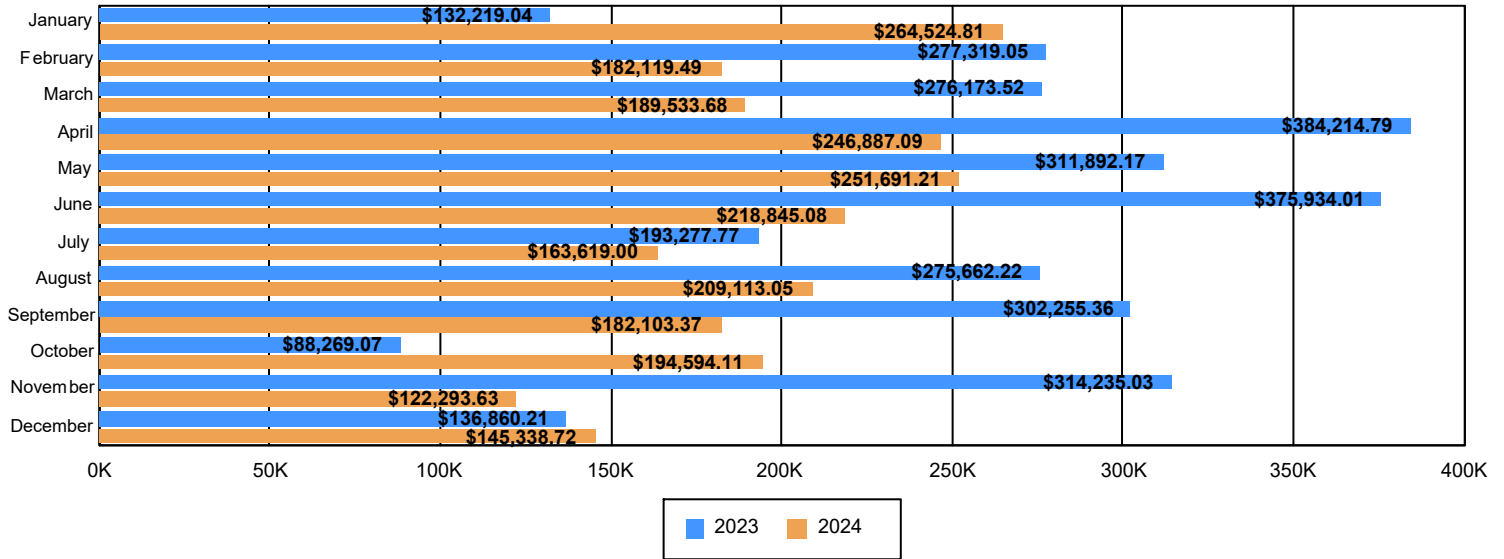
City of Victorville

Building Department

Building Division

End-of-Year Report of Permit Revenue

Permit Revenue - Prior Year Comparison



End-of-Year Totals

2023 : \$3,068,312.24

2024 : \$2,370,663.24

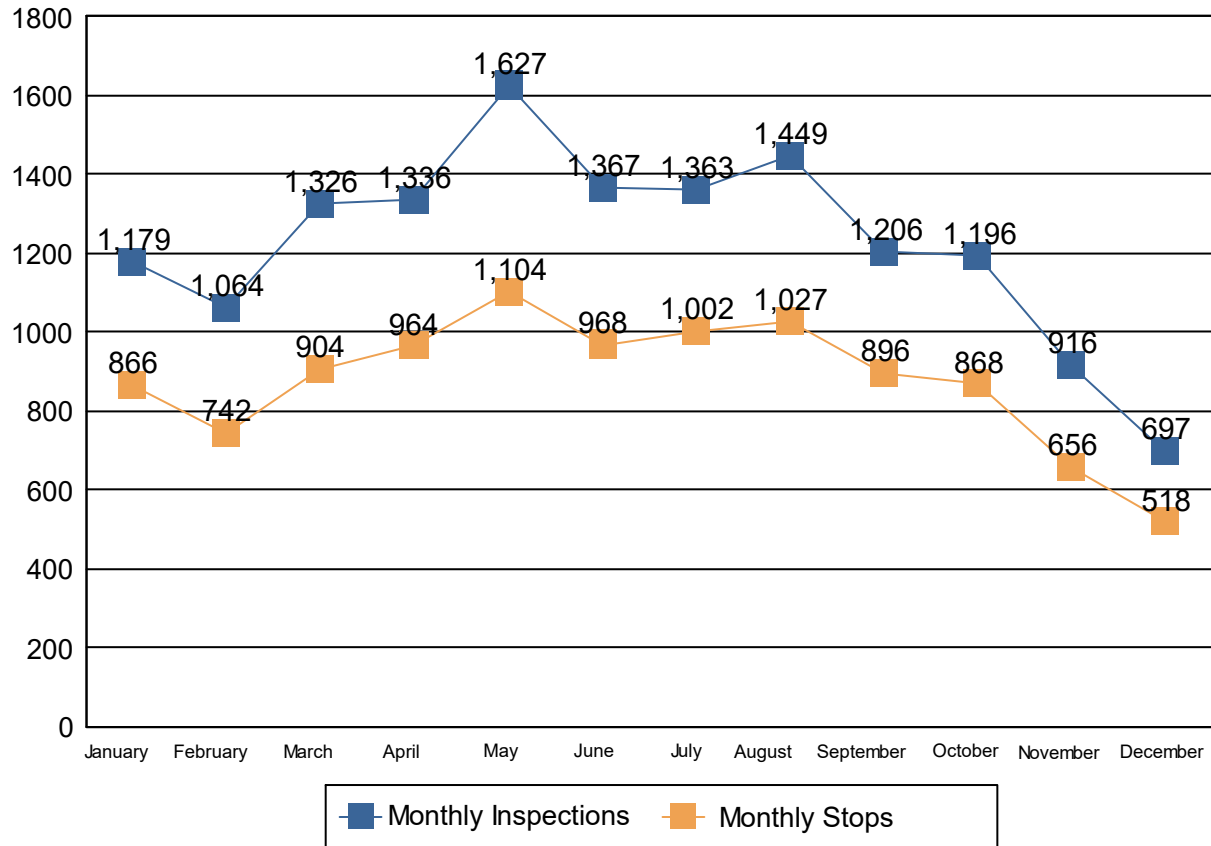
City of Victorville

Building Department

Building Division

Monthly Report of Permit Inspection

Monthly Inspection Report



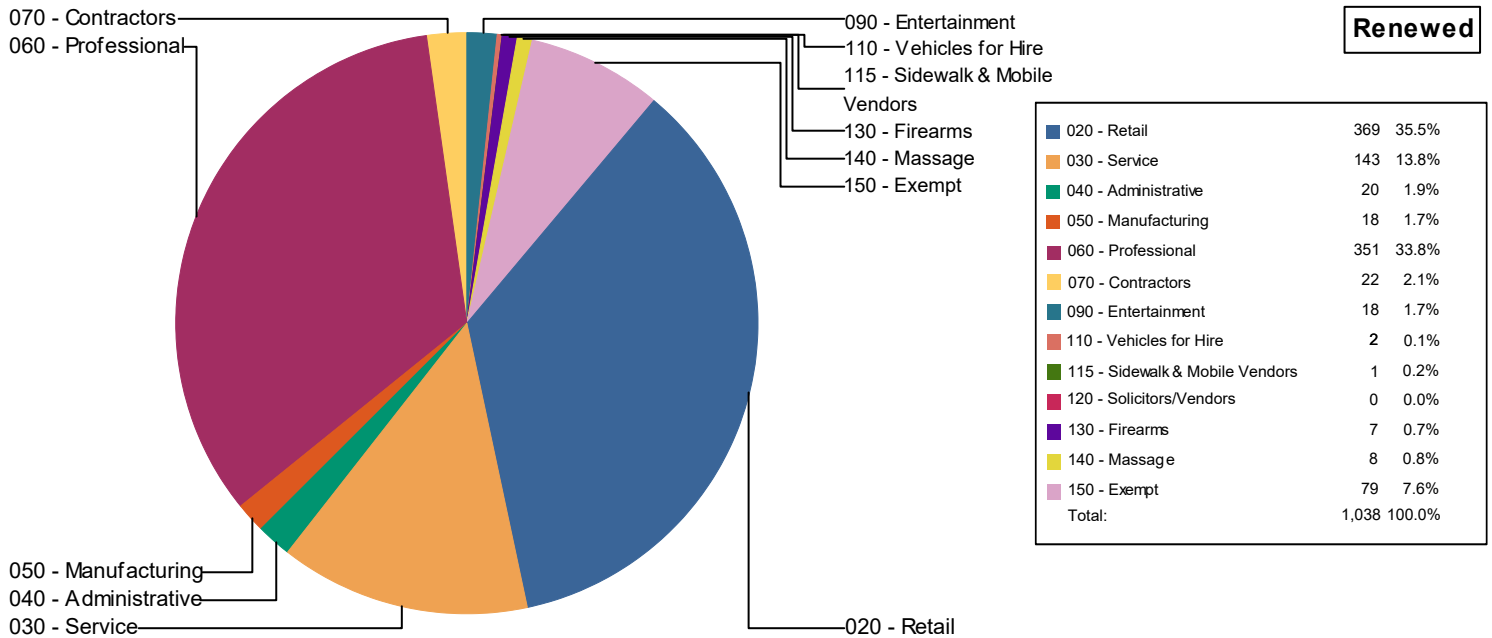
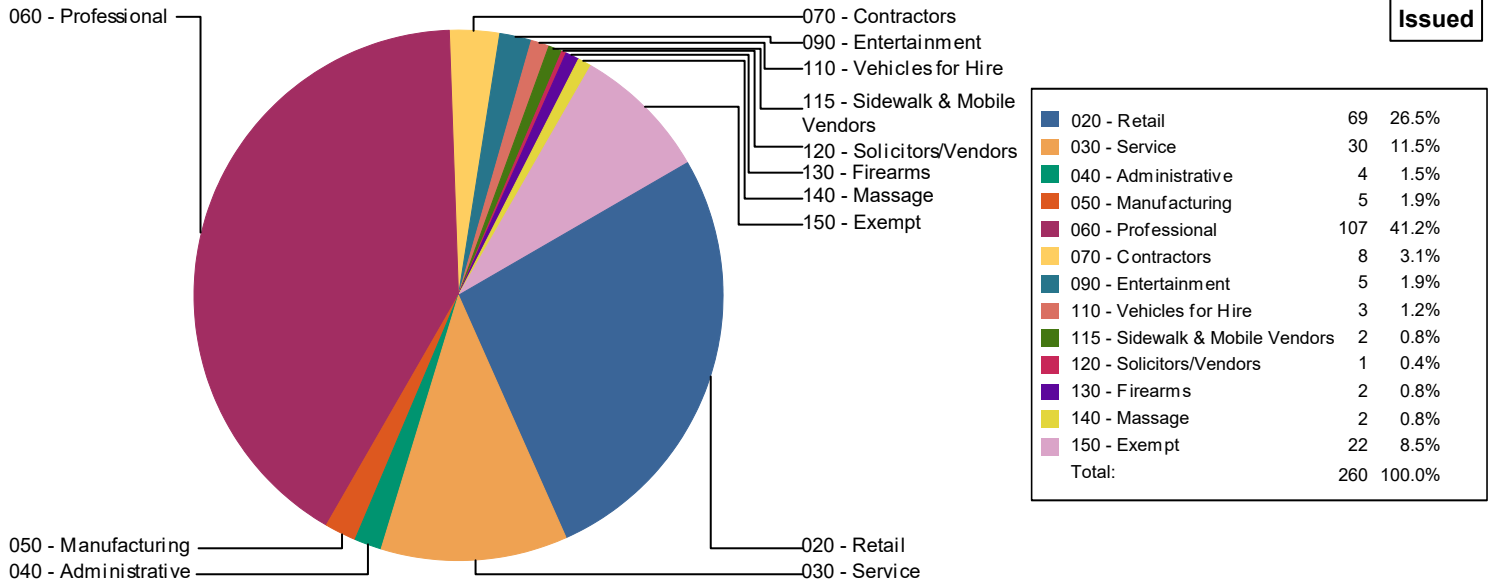
City of Victorville

Building Department

Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

In-City Commercial Business License by VMC Type



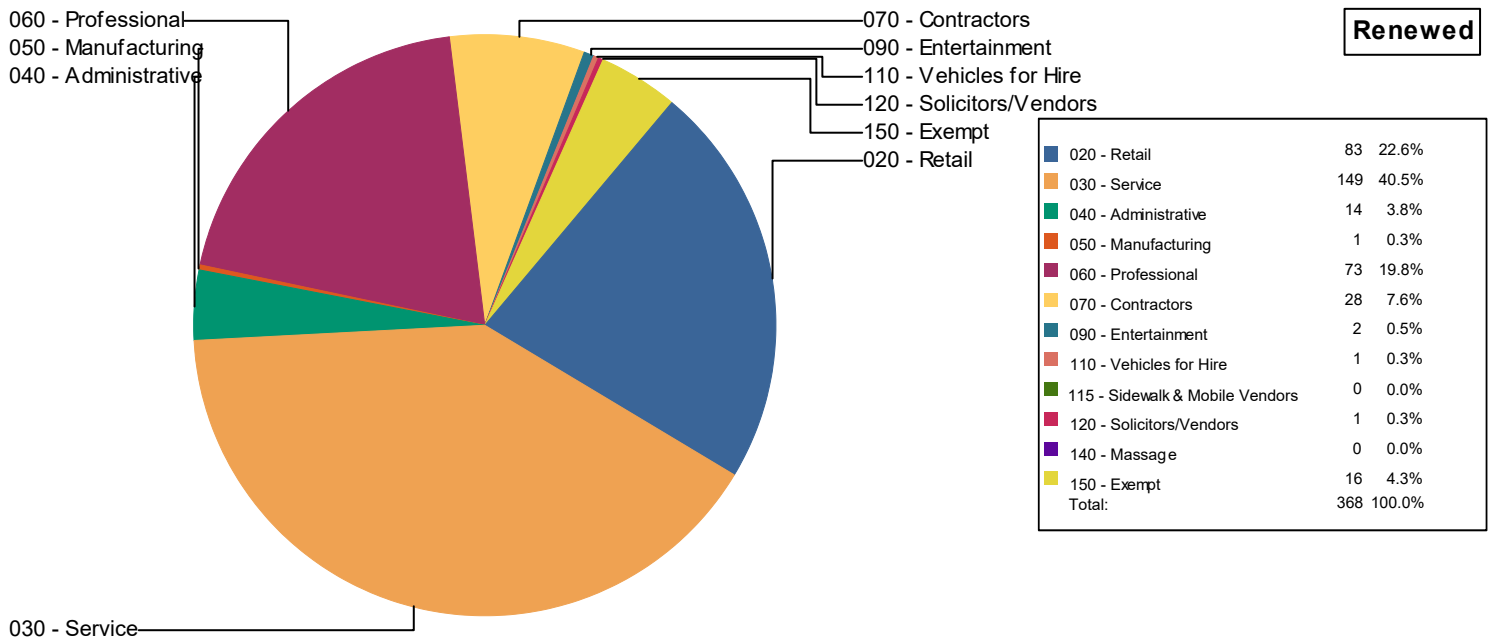
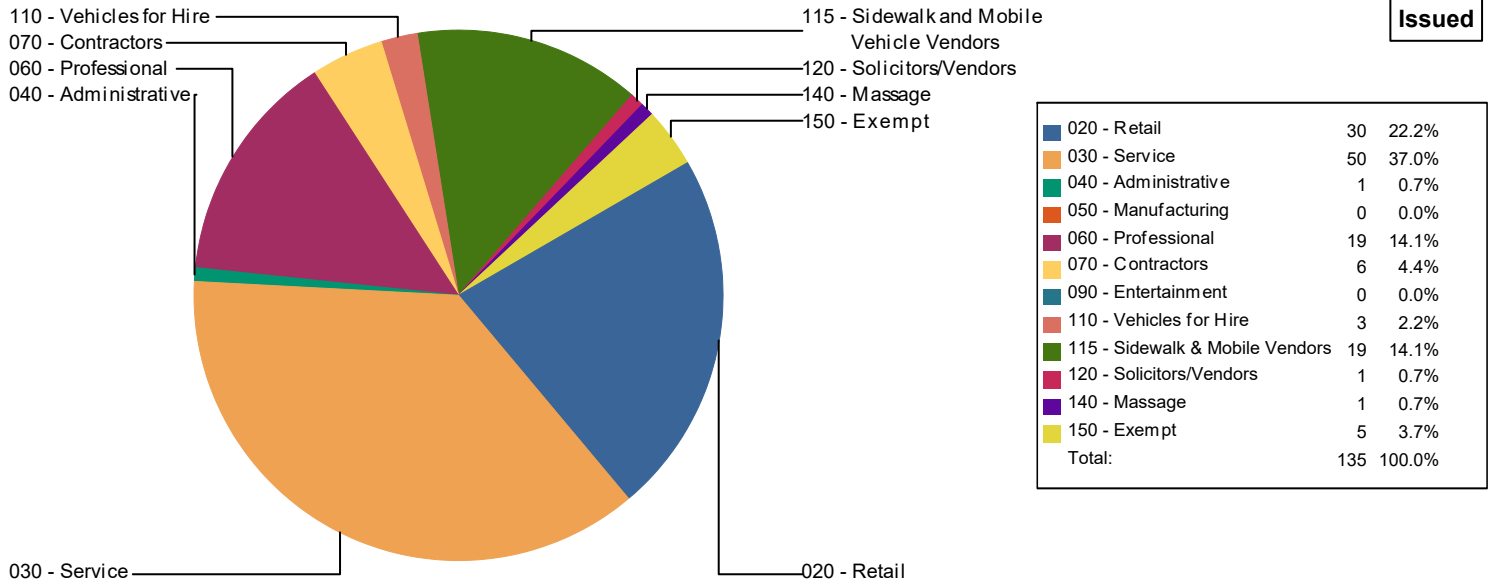
City of Victorville

Building Department

Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

In-City Home Occupation License by VMC Type



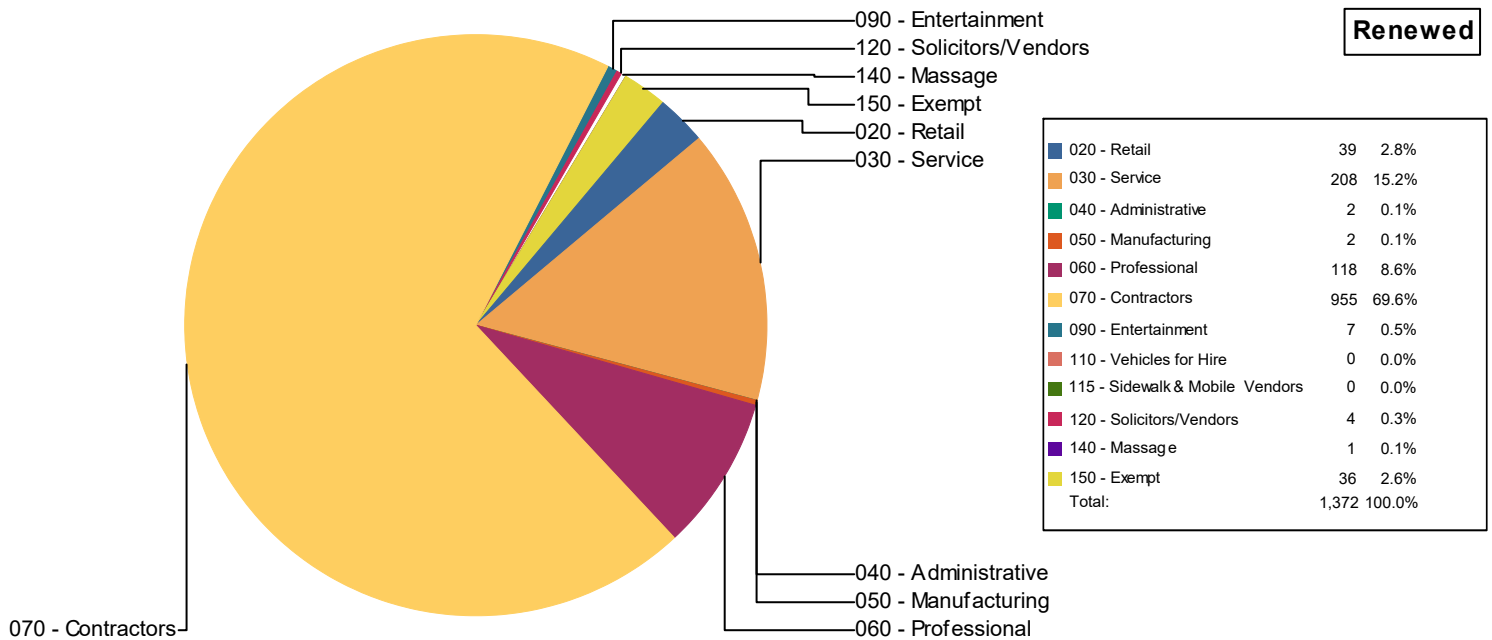
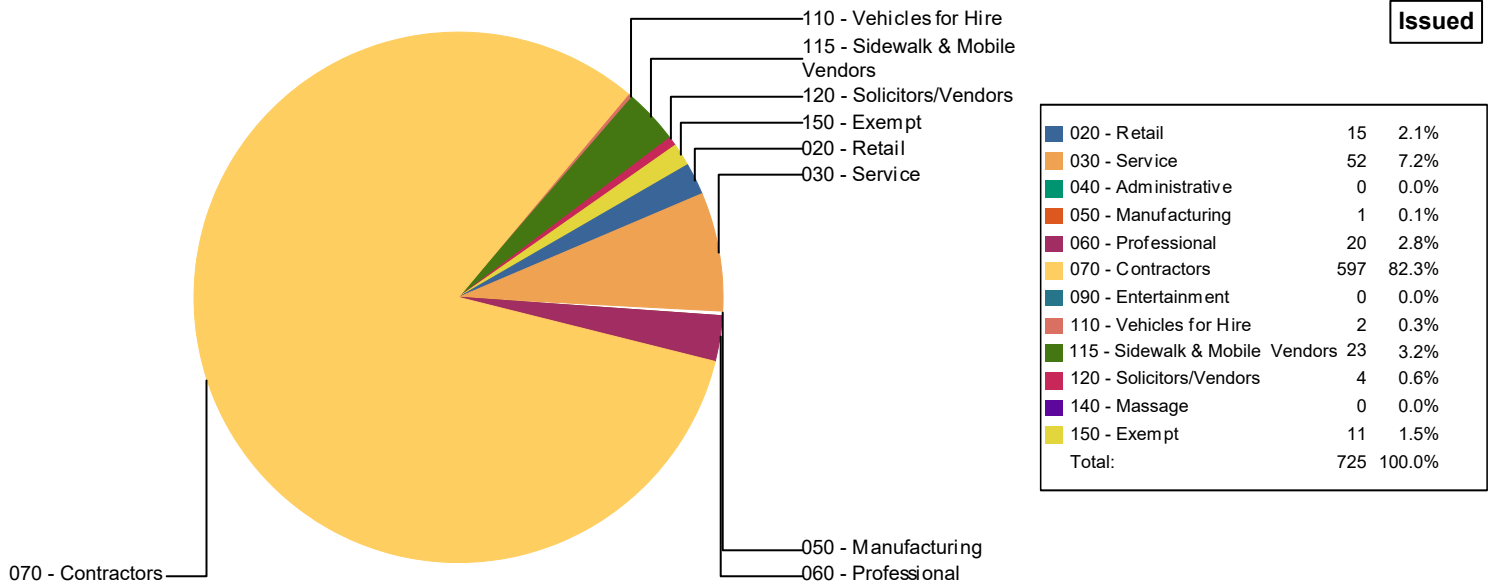
City of Victorville

Building Department

Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

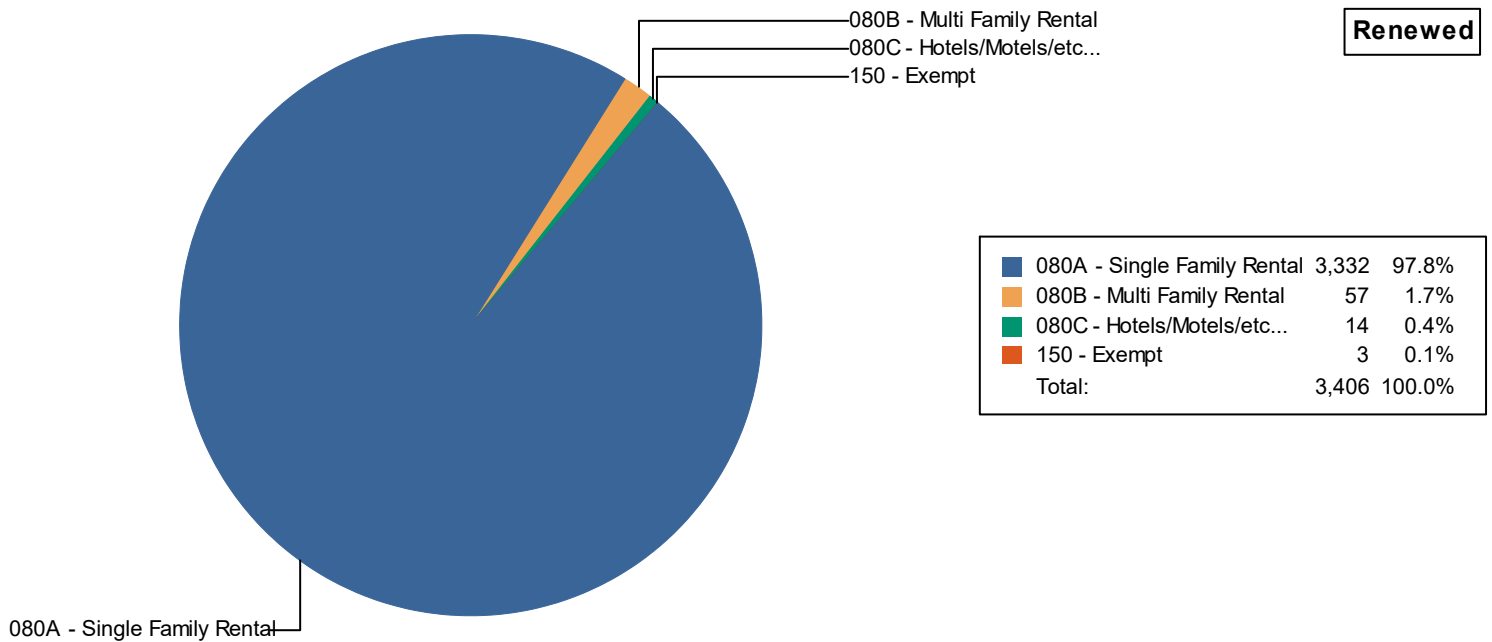
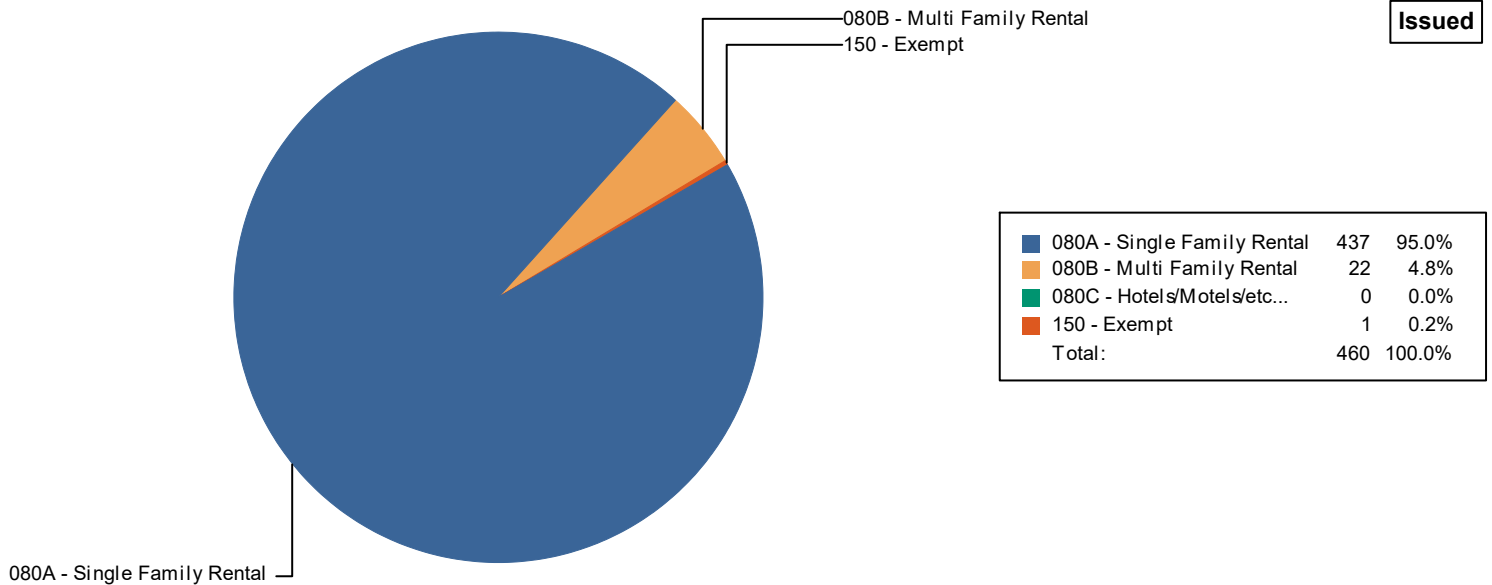
Out of City Business License by VMC Type



City of Victorville
Building Department
Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

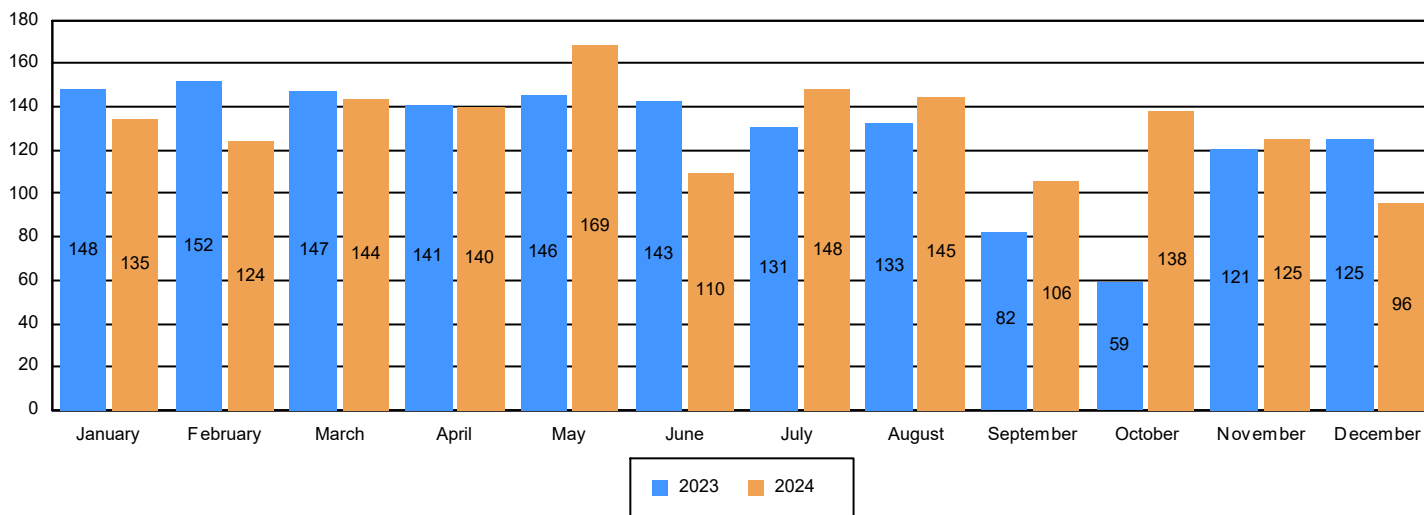
Rental Business License by VMC Type



City of Victorville
Building Department
Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

End-of-Year New Business Licenses Issued

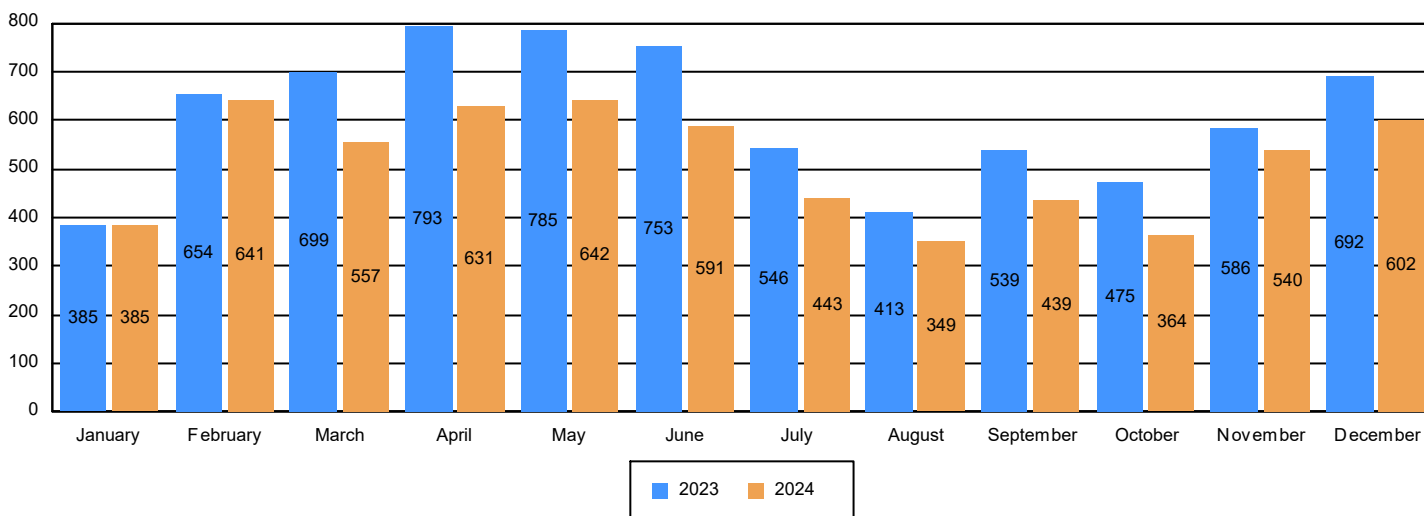


End-of-Year Licenses Issued

2024 : 1580

2023 : 1528

End-of-Year Business Licenses Renewed



End-of-Year Licenses Renewed

2024 : 6184

2023 : 7320

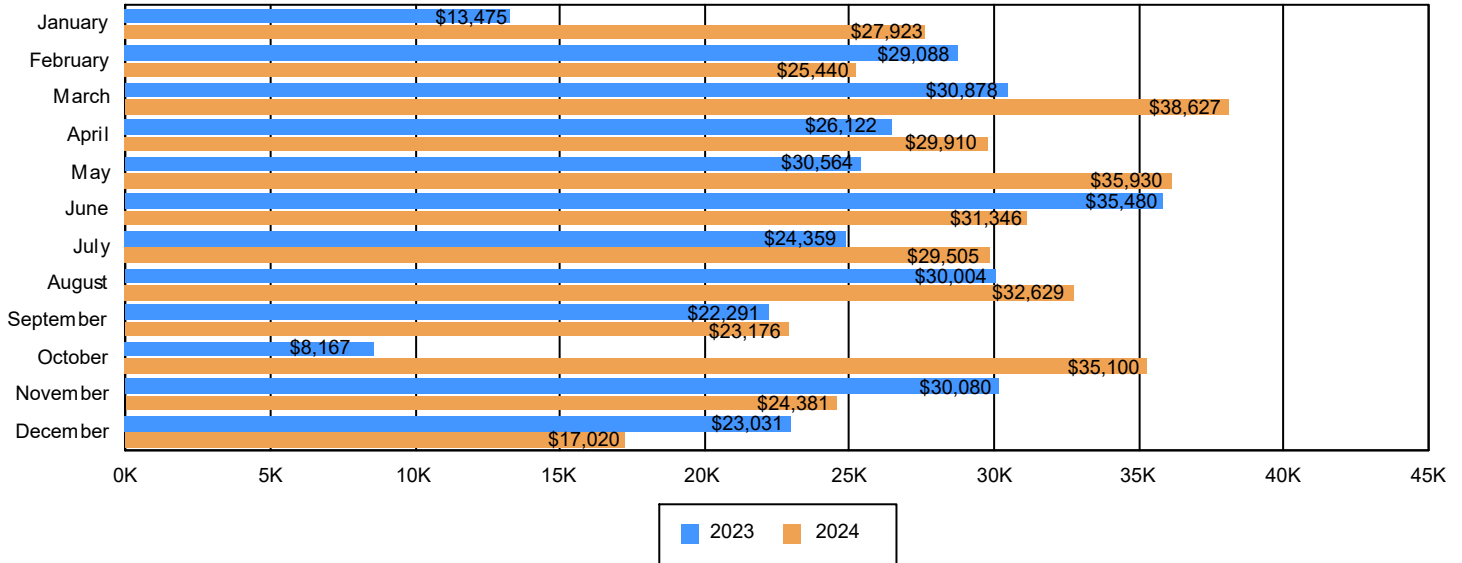
City of Victorville

Building Department

Business License Division

End-of-Year Report of New Business Licenses Issued and Renewed

End-of-Year New Business Licenses Issued Revenue

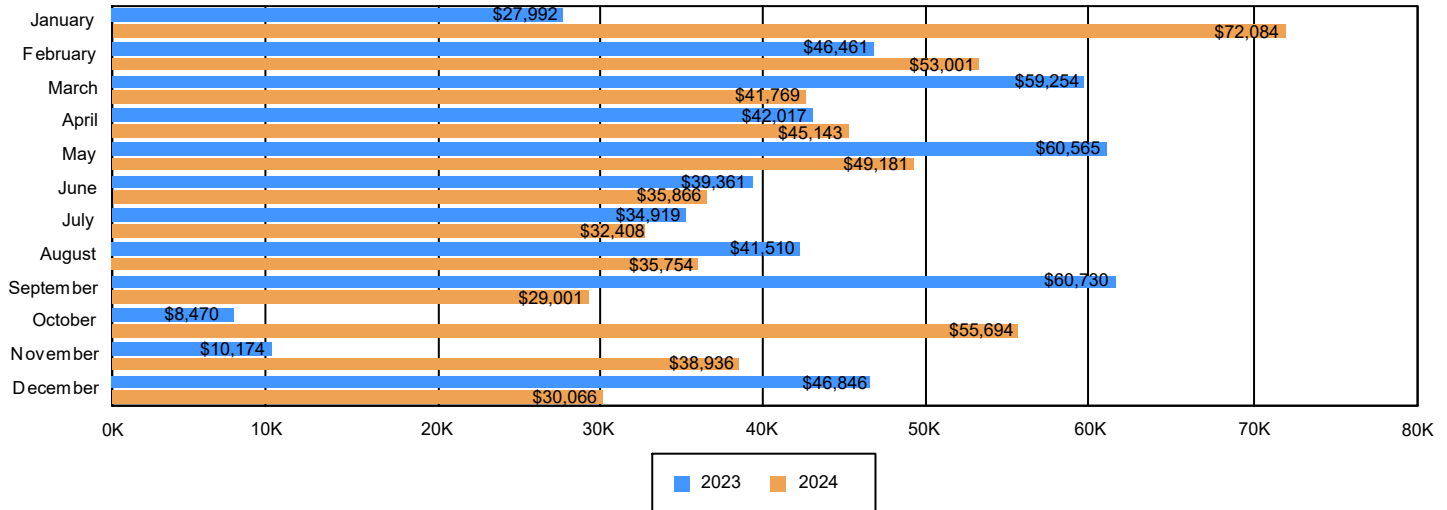


End-of-Year Licenses Issued Revenue

2024 : \$350,987.00

2023 : \$303,539.40

End-of-Year Business Licenses Renewed Revenue



End-of-Year Licenses Renewed Revenue

2024 : \$518,903.00

2023 : \$478,298.50



FIRE PREVENTION

January 2025

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- New Deputy Fire Marshal
- False Alarm Mitigation
- School Inspections

PG. 4

- Priorities & Accomplishments
- Prevention Staff

PG. 5

- Intern Program
- FP Uniform Changes
- Gate Access
- 2024 Prevention Stats
- Fire Preplanning (FirstDue)

PG. 6

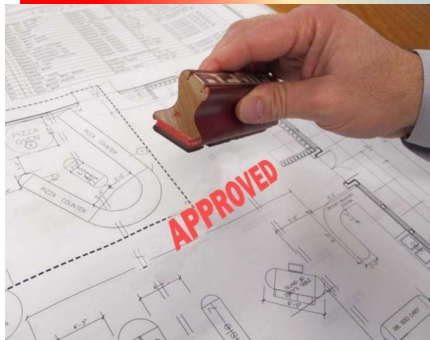
- 5-Year Strategic Plan



CURRENT NEWS

WHAT YOU NEED TO KNOW

This newsletter recaps Fire Prevention's 2024 statistics and some of the new developments in the last quarter of 2024, current and new staff, the direction of the fire prevention unit, and some development highlights.



ALL ABOUT FIRE PREVENTION

HOW THE FIRE UNIT FUNCTIONS

Most people know that the Fire Prevention Unit performs general fire & life safety inspections, but many people are unaware of the complex duties that fire prevention is tasked with. The Fire Prevention Unit works alongside the Planning and the Building Department to ensure the safety of the public as well as the safety of first responders and firefighters. The Fire Prevention Unit begins its work from the time a developer, builder, or citizen, forms an idea about constructing a home, a business, or putting on a private or city event. The Fire Prevention staff guides applicants through every step of the process which includes the initial application, plan submittal, plan review, construction inspections, certificate of occupancy, annual inspections, tenant improvements, repairs & alterations, and enforcement. Fire Prevention generally holds responsibility for all buildings and events throughout their entire life span until the building is torn down and/or the event is concluded. Enormous effort is taken by the fire prevention staff to ensure that the needs of first responders and the public are taken into account as projects move forward in the city. The fire prevention staff works continuously to help bring older and non-compliant locations up to code. Fire Prevention & Building are the first line of defense for fire safety.

Permit Technicians: are our first point of contact for developers, builders, and citizens, which ensure that all required information, plan submittals, and pertinent details are gathered from the applicants and routed within the unit appropriately. They also help keep the unit running smoothly by assisting in many other areas when needed such as special events, city functions, and administrative functions.

Plan Reviewers: meticulously sift through construction plans and documents that can span hundreds of pages to ensure they comply with required safety standards which include fire hydrant placement, fire access roads, fire sprinklers systems, floor plan layouts, construction types, alarm systems, restaurant cooking systems, hazardous materials use, storage, and ventilation systems to name just a few.

Fire Inspectors: inspect all new and ongoing construction, special events, buildings and structures, schools, and most businesses to ensure that safety is being maintained. They also issue correction notices and provide fire safety public education to both business owners and the public at various schools and events.

Deputy Fire Marshal: provides oversight and leadership for the Fire Prevention Unit, conducts plan review, assists and guides developers with code requirements and interpretations, develops and manages the Fire Prevention Unit's budget, provides community outreach, special programs administration, and various other management tasks.

Future Outlook: as the community continues to grow, fire prevention must evolve and adapt to the needs of the community becoming more proactive instead of reactive by anticipating the needs of the community before issues become problematic. The eventual goal will be to form a full Community Risk Reduction Program that will evaluate, plan for, and mitigate a wide spectrum of potential issues and hazards by utilizing proactive public education and community outreach, gathering robust data, while becoming more integrated into the community.

NEW DEPUTY FIRE MARSHAL

JEREMY KOSICK



As of September 23rd, 2024, Jeremy Kosick was appointed as the new Deputy Fire Marshal (DFM) and has over 28 years of fire service experience, 4 years as a Wildland Firefighter with the USDA Forest Service, and 24 years with the California City Fire Department serving in a wide variety of positions ranging from Firefighter Paramedic to Fire Chief. Six of those years performing as the Fire Marshal, and 18 years as the Lead and Chief Fire Investigator, specializing in forensic fire death investigation, with certification as a Haz-Mat Specialist, fire Instructor, and Paramedic, holding certification under all State Fire Marshal certification tracks, with additional experience as a Flight Paramedic, and Fire Rescue Captain at the Willow Springs International Raceway. DFM Kosick is currently assigned to the Building Department under the direction of the Building Official who is helping to bring him up to speed on how the City of Victorville operates which is expected to take several months for full acclimation. The Fire Prevention Division will continue to work closely and cooperatively with the Fire Department to ensure that the goals of both departments are being met.

"As the new incoming DFM, I am both grateful and excited to have the opportunity to help shape Fire Prevention in the City and help it grow to its fullest potential. I would like to thank everyone for the warm welcome and the support you have shown me, I look forward to working with you all. Please feel free to visit fire prevention and reach out anytime if we are ever needed." ~ Deputy Fire Marshal Jeremy Kosick



FALSE ALARMS

The Fire Department has been experiencing frequent "false alarm" calls from several locations in the city which can be a nuisance and sometimes a danger, especially when those calls delay emergency resources from actual emergencies. Complacency can easily set in when those false alarm calls become more and more frequent which can lead to injury and/or death when that false alarm call is no longer "false".

Fire Prevention is diligently working to identify and correct these issues with the help of property managers, homeowners, and business owners. The city can take legal action or issue fines for frequent violators for locations that are continuously non-compliant (Municipal Code §3.50.010), however, the law requires reasonable noticing and reasonable timelines for corrections prior to taking legal action.

SCHOOL INSPECTIONS

Fire Inspectors began inspecting all educational facilities for their annual fire safety clearance in December of 2024 to ensure students will have a safe learning environment. Please contact Fire Prevention If any educational facility is suspected and/or found to have fire or code violations at any time.





CURRENT PRIORITIES

PRIORITIES 10/01 - 12/01

- DFM acclimation to the City and duties.
- Fire Prevention Standards review & update.
- SOG and policy creation for Fire Prevention.
- Fire Prevention strategic plan creation.
- Retroactive Opticom's and Knox keys for all electric gates.
- Reacquire FirstDue program for fire preplanning.
- Outreach to community partners- i.e., Red Cross, Rotary Club, Lions Club, etc.
- Provide consistent hydrant spacing in all areas developed (by adding missing hydrants).
- Develop budget and grant priorities.
- Structure Community Risk Reduction program, including C.E.R.T and other applicable programs.

ACCOMPLISHMENTS 10/01 - 12/01

- Annual fire inspections are ahead of schedule.
- Four new fire hydrants scheduled for installation along the north side of LA Mesa Rd. between El Evado Rd. and El Rio Rd.

PREVENTION STAFF



Uriel Sanchez
Fire Inspector



Riley Munson
Fire Inspector



Stephanie Landa
Permit Technician



Martha Carias
Permit Technician

~Fire Prevention is the first line of safety for both you and the public~

The Fire Prevention Staff currently reports to the Deputy Fire Marshal (DFM) under the management of the Building Department. While this arrangement may not be typical for most agencies, it's meant to be a bridge and helpful measure to help facilitate the smooth transition for the DFM and to provide maximum stability for the Fire Department Command Staff. This arrangement does not imply in any way that fire prevention is no longer part of the fire department. To the contrary, fire prevention is still a part of the fire department allowing prevention to create stronger ties with all city departments, which is an integral step in operating efficiently while working to build a full Community Risk Reduction Program.

Fire Prevention Staff is always here to serve the community and help Fire Operations whenever needed. We encourage everyone to contact Fire Prevention regularly and to report unsafe occupancies and code violations or highlight areas where Fire Prevention can improve. Fire Prevention would also appreciate knowing where things are going well, or if there are any questions and/or problems Fire Prevention can assist with. Please stop by, say hi, and get to know the prevention staff.

CITY INTERN PROGRAM



Vanessa Trevino
Fire Inspector Intern

The City's intern program is aimed at "growing our own" as a part of the City's Strategic Plan. This will help provide the city with potential candidates for long-term successful employment. Vanessa joined us as an intern in mid-November and is already trained to an "Inspector I" level. The intern program duration is scheduled for a 9-month duration with a possible three-month extension, for up to a maximum of 12 months. We look forward to having her aboard.

FIRE PREVENTION STANDARDS

The Fire Prevention Standards for the City of Victorville provide clarity and direction on how the California Fire Code and the City's Municipal Code are applied to all businesses and occupancies. These standards must be reviewed and updated periodically due to changes in the code as well as any changes in fire department operations to ensure currency with fire safety standards. The current standards are being reviewed and updated with a tentative completion and publication date in February of 2025.

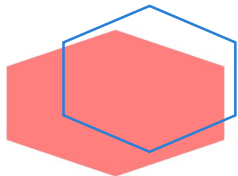
UNIFORM CHANGES

At the beginning of 2025, fire inspectors will be switching to Fire Department Polos in place of the standard uniform shirt for routine fire inspections and day-to-day activities. This is to promote a more uniform look with the other city inspectors. However, uniform shirts and badges will still be worn at special events and standby events when deemed appropriate.



GATE EMERGENCY ACCESS

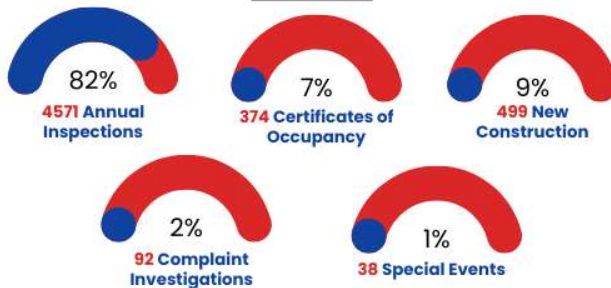
Fire Prevention is currently working on compliance measures to require all electric gates in pre-existing multi-family and some high-hazard commercial properties to retroactively install Opticom's and Knox key override switches along with reciprocal access for law enforcement, starting with the most active locations first. This is a critical step forward so that first responders can immediately access emergencies without delay, where otherwise these gates create significant access issues and delays for first responders for fire medical calls.



INSPECTIONS, PERMITS, & PLAN REVIEW

TOTAL FIRE INSPECTIONS FOR 2024

5574



Permits Issued: **144**



Plans Reviewed: **272**

FIRE PREPLANNING



first due

Fire Prevention is in the process of implementing the "FirstDue" preplan software program to begin the fire "preplanning" process, which is of vital importance to efficient and safe fire ground operations. This program can document hazards, fire systems and building systems locations, and other infinite amounts of valuable data in real-time viewable maps to help firefighters make quick and well-educated fire ground decisions. FirstDue will also help fire inspectors rapidly find fire systems and other important inspection areas during annual fire & life safety inspections, increasing inspection speed and efficiency. FirstDue already integrates with nearly all systems and apps in current use which should provide a seamless user experience for the Fire Department.

STRATEGIC PLANNING

Fire Prevention is currently gathering data to develop a **5-Year Fire Prevention Strategic Plan** to ensure that the Fire Prevention Division is meeting its mission, working effectively as a unit, and preparing for future needs. Data will be collected using the Community Driven Strategic Plan model used by the Center for Public Safety Excellence (CPSE) which seeks input and feedback from all members of the community, city government, and community partners. The City's current strategic plan will be the foundation on which the fire prevention strategic plan will be built. Once created, this plan will be used to guide the unit so that everyone uniformly interprets the plan and works towards the same goals and objectives as a team. Please help us with our strategic plan by providing your input and feedback (*a formal survey is coming soon*). You are encouraged to submit feedback as often as needed. This plan, once created, will be continuously evaluated and updated as needed based on continual feedback and data collection.



Thank you for your support!