

# PLANNING COMMISSION

## ATTACHMENT B

Applicant's Project Description



**High Desert Homeless Services, Inc.**

14049 Amargosa Road  
Victorville, CA 92392

Office 760-245-5991

fax 760-245-7513

email: [highdeserthomeless@yahoo](mailto:highdeserthomeless@yahoo)

September 30, 2024

**RE: Conditional Use Permit (CUP-18-94) Modification**

High Desert Homeless Service, Inc. (HDHS) requests a minor modification to our existing Conditional Use Permit CUP-18-94. Whereas, on page 3, item number 8 reads: Approval of this conditional use permit shall permit only one tenant; the utilization of more than one tenant upon the subject property shall require Planning Commission review and approval. To better serve our community HDHS is Partnering with the Family Assistance Program. We would like to modify the existing approved condition to read: Approval of this conditional use permit shall permit **two tenants**; the utilization of more than **two tenants** upon the subject property shall require Planning Commission review and approval.

High Desert Homeless Services, Inc. and Family Assistance Program will both be operating at 14049 Amargosa Road, Victorville, CA 92392 address. We will be providing the same services as previously approved in the existing conditional use permit. The major difference between the existing permit and the amended permit will be that both agencies will be working at the same location. Family Assistance Program will be moving The FAM Spot to our shelter located at 14049 Amargosa Road, Victorville, CA 92392. The FAM Spot provides services to homeless youth (transitional-aged youth 14-24) and those at risk of homelessness. Shelter and Supportive Services to be provided by both agencies include, but are not limited to Shelter, Meals, Showers, Clothing, Hygiene, Case Management, Housing Navigation, Resume Writing, Mock Interviews, Job Readiness and Retention, Anger Management, Life Skills, GED Application Assistance, Tutoring, College Application Assistance, Tax Preparation, Resources, Referrals, and Transportation.

The FAM Spot hours of operation are 9:00 am to 6:00 pm Monday through Saturday.

Shelter hours of operation are 24 hours a day, 365 days a year.

Additionally, we would like to request the maximum number of employees on-site to be increased to 10 per shift.

This collaboration between High Desert Homeless Services, Inc. and the Family Assistance Program will allow us to maximize the delivery of shelter and supportive services to our communities most vulnerable residents.

I attest to these facts,

Jimmy Waldron, Executive Director

High Desert Homeless Services, Inc.



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### Our Shelter Program:

High Desert Homeless Services, Inc. (HDHS) is a nonprofit 501 c3 that provides shelter and shelter related services 24 hours a day, 7 days a week, and 365 days a year. HDHS provides a safe structured living environment and its 55-bed facility located at 14049 Amargosa Road in Victorville is a 90-day program with the possibility of 30-day extensions, available upon request and assessment. Residents of the High Desert are homeless and unemployed. According to the San Bernardino County 2023 Point-in-Time Count, There were 4,195 adults and children who were counted as homeless during the 2023 Point-in-Time Count and Survey. The previous point-in-time homeless count and survey was completed in 2022 during which 3,333 persons were counted. A comparison of last two counts reveals that: 862 more persons were counted in 2023, which represents an increase of 25.9%; 587 more persons were counted as unsheltered in 2023 when compared to the unsheltered count in 2022, which represents an increase of 24.6%; and 275 more persons were counted as sheltered in 2023 when compared to the sheltered count in 2022, which represents an increase of 29.1%. Here at High Desert Homeless Services, Inc. our mission is to assist residents who have been displaced from long-term housing due to natural disaster or loss of income and empower homeless men, women and children by providing the necessary skills to become self-sufficient.

HDHS previously provided services to between 400-500 families and individuals each year from the County of San Bernardino. We are proposing this Modification to our Conditional Use permit, which would allow us to partner with Family Assistance Program and more specifically their FAM Spot Program that provides services to the Transitional Aged Youth (TAY). The TAY population consists of youths 18-24 years of age. High Desert Homeless Services, Inc. and Family Assistance Program will both be utilizing both buildings to provide services to the same client demographics, which is a change from our previous shelter services we spoke of above. There will be some overlap in building use as well as shared clients. Clients enrolled in either program will be referred to the other.

Here is a brief breakdown of some of the services that Family Assistance Program brings to the table:

Famspot Youth Drop-in Center is a welcoming and safe space dedicated to supporting at-risk and homeless youth between the ages of 14-24. Our center offers a variety of essential services to meet immediate and long-term needs, including:

- **Emergency Assistance:** Access to basic necessities such as food, clothing, hygiene products, and laundry facilities.
- **Housing Resources:** Support with accessing emergency shelter, transitional housing, and long-term housing options.
- **Vital Document Assistance:** Help with obtaining ID cards, birth certificates, and other critical documents needed for job applications and benefits.
- **Case Management:** One-on-one support to navigate social services, probation, and other community resources.
- **Peer-to-Peer Mentorship and Support:** Opportunities to connect with peers who share experiences and can provide guidance and encouragement.



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- **Counseling and Classes:** Opportunities for substance abuse counseling, anger management, and other personal development.
- **Community Service and Resource Navigation:** Hands-on opportunities for giving back and learning to access and use available community resources effectively.
- **Education, Tutoring, and Life Skills:** Academic support, one-on-one tutoring, and training in essential life skills such as budgeting, cooking, and time management.
- **Employment Resources:** Assistance with job training, resume building, and applications.
- **Outdoor Activities and Advocacy:** Fun and educational outdoor experiences, including environmental education and social skill-building games.

Famspot strives to provide a judgment-free, inclusive space where youth can find hope, stability, and the tools they need to thrive.

Additionally the following is a detailed description of HDHS shelter services that will synthesize with the Family Assistance Program FAM Spot:

Individuals that are experiencing a housing crisis come to HDHS and complete an intake and assessment. HDHS will also take referrals from Family Assistance Program, United Way 211 CES, and hopefully from Victorville's Wellness Center. Since we will be specializing with the TAY population it would allow the Wellness Center to free up much needed beds if they referred their TAY population to us.

After the assessment we input all of their information into HMIS, noting the services that the individual is receiving at the time of intake, for example; shelter, clothing, and hygiene. Upon entering the shelter during the initial assessment a photo copy of the individual's identification card or driver's license is made along with their social security card. All information obtained from the assessment is entered into the HMIS system and printed out for the client to sign and then placed in the individual's file. All required documents are completed and filed in the client's folder. Then HDHS sends a request to United Way 211 CES for a reverse referral for emergency housing. The client is then scheduled to see the case manager within the first three days of arrival to go over the client's background, set short term goals and a plan of action to be put into effect immediately in order to reach those set goals. Also, the procedures, rules and requirements of the shelter are reviewed once again to make sure the client understands what is expected and to answer any questions the client may have regarding the program. We provide all our clients with all their necessities including clothing and hygiene. HDHS has a commercial kitchen and we cook all our clients' meals and have snacks available all throughout the day. For our clients that are working we provide them sack lunches to take.

The case manager and client will also discuss the clients educational and work history, skills, strengths, and experience to determine eligibility for any other employment/housing assistance known to HDHS. At this time the case manager will enroll the client into our 'Job Shop' and any other classes that are offered that would be a good tool to helping the individual reach the short term goals, which have been set and outlined together.

Each unemployed client is encouraged to seek employment and turn in new job searches each week. Monday through Friday from 9:00am to 12:00pm clients will have access to the computer resource room. The client will meet with the case manager on a weekly basis to check progress being made and to collect the client's job search logs which are required each week. Once a





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client obtains employment they are required to save all income earned towards regaining stable housing. Our Ride for Success Program is designed to help eliminate the barrier of transportation for our job seeking and newly employed clients. We provide our clients with rides to and from their job interviews, as well as to and from employment for the first few weeks. After they become acclimated with their new job then it is their responsibility to setup their own transportation.

Once a client is working and/or secured income they are encouraged to save all their money. Case manager will help them to open their own bank accounts. The clients will then start to look for housing options. When funding is available clients are evaluated and referred to United Way 211 CES for housing assistance referrals. When funding is available we have assisted clients with Rapid Re-Housing. RRH allows us to help provide security deposit and first month rent to help them get into permanent housing. With this type of funding we are also able to help do the same to get their utilities turned on.

Additionally, as clients leave our facility and enter into their own home, HDHS provides a care package of a week's worth of food suitable for the family size to help them transition, as well as kitchenware kits that include dinning ware, cooking and eating utensils and basic household items when available. All clients upon exiting are referred to God' Hand Extended who helps to coordinate large community donations of furniture. HDHS also keeps a list of large furniture pieces that each client upon exiting is in need of, such as beds, couch, refrigerator, wash/dryer, etc. so that HDHS may match up the client with the items requested as it comes in through donations.

Family Assistance Program and High Desert Homeless Services will be accepting clients from the High Desert Area. For those clients that do not fit our demographics will be referred to United Way 211 CES, Department of Behavioral Health, Rescue Mission, Victor Valley Family Resource Center, Victor Community Support Services, SARC, and any other services that become available.

DATE March 23, 1994

AGENDA NO. 2

PLANNING DEPARTMENT STAFF REPORT

TYPE OF PROJECT: Proposed Conditional Use Permit I.D. NUMBER: CUP-18-94

PROJECT DESCRIPTION: To allow for the establishment of a homeless shelter

APPLICANT: Federal Deposit Insurance Corporation

LOCATION: 14049 Amargosa Road

PROPERTY SIZE: Lot Width 100 Ft. Depth 200 Ft. Area .45 Ac.

EXISTING GENERAL PLAN LAND USE DESIGNATION: Light Industrial

EXISTING ZONING: I.P.D. (Industrial Park District)

EXISTING LAND USE: Vacant Warehouse/Office

EXISTING RIGHT-OF-WAY GENERAL PLAN DESIGNATION: Amargosa Road-Arterial-84 Ft.

EXISTING RIGHT-OF-WAY: Amargosa Road-82 Ft., Unnamed Alley-20 Ft.

COMPATIBILITY WITH GENERAL PLAN: Yes

SURROUNDING ZONING: N C-2 E I.P.D. S I.P.D. W C-2T

SURROUNDING GENERAL PLAN LAND USE: N Comm. E Light Ind. S Light Ind. W Comm.

SURROUNDING LAND USE: N Target Center E Warehouse S Tel. Switching Station W Vacant

CEQA REQUIREMENTS: ☒ No Assessment Required - (See Below)

☐ Negative Declaration Recommended (de minimis)

☐ Negative Declaration with Mitigation Measures Recommended

☐ EIR Recommended

This project has been declared exempt pursuant to Section 15300 inasmuch as it has been determined not to have a significant effect on the environment consistent with Class 1 which reads as follows:

15301.

Class 1 consists of the operation, repair, maintenance, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that previously existing.

AGENCIES CONTACTED:

COMMENTS RECEIVED:

Engineering Department

X

Fire Department

X

Building Department

X

Victorville Police Department

Mojave Water Agency

"

<u>Victor Valley Water District</u>	<u>      </u>
<u>Continental Telephone Company</u>	<u>  X  </u>
<u>Southwest Gas Corporation</u>	<u>  X  </u>
<u>Southern California Edison Company</u>	<u>  X  </u>
<u>Hi Desert Cablevision</u>	<u>      </u>

**ADDITIONAL COMMENTS:** The applicant is requesting approval of this proposal to allow for the establishment of a homeless shelter at an existing office/warehouse complex. This will be a relocation of the existing shelter on Anacapa Road.

Upon review of the application, graphic, and discussion with the applicant, staff would note the following:

1. The proposed facility will provide twenty-four hour shelter services for up to fifty-five homeless persons at any one time. One paid staff member and up to two volunteers will be on-site per shift. Staff would note that the proposed occupancy number is the same as the existing facility.
2. Building One, will be used for dormitory/night use. Building Two will be used for day use which includes offices, a television room, dining area, clothing room, and storage area.
3. The submitted graphic shows a common use/play area within the front yard, adjacent to Amargosa Road. The applicant, after discussing the location of the common use/play area with the Director of Planning and Development, has agreed to relocate this area with the parking spaces shown on the plan. The reason for the relocation is to prevent playing balls from landing on Amargosa Road and to keep a fence in excess of the height requirements out of the front yard.
4. The applicant is proposing the use of twelve off-street parking spaces in conjunction with this use. Under Conditional Use Permit CUP-82-91, which allowed for the shelter on Anacapa Road, the Commission required seven spaces (three for employees/volunteers and the remaining for homeless persons who own automobiles). Additionally, there was a condition requiring further Planning Commission review should complaints regarding an inadequate number of off-street parking be received. The applicant stated that they have not had any problems with the number of parking spaces available.
5. In conferring with the Building Department, Ben Baker, it has been determined that interior tenant improvements have been performed without approval of a building permit. The completed improvements include the addition of a second story and additional offices in building two. The applicant has been made aware that modifications to existing improvements may be necessary to comply with applicable building codes.

**ACTION REQUIRED:** The Planning Commission should conduct a public hearing on this request and either approve, conditionally approve or deny the use.

**STAFF RECOMMENDATIONS:** When this application was filed, the applicant was to submit a copy of the grant deed and a letter of authorization for this project prior to the Planning Commission meeting. To date, staff has not received these documents. The Commission should note that the property is presently owned by the Federal Deposit Insurance Corporation (FDIC)

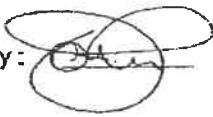
and the applicant has had difficulty in securing from that agency the necessary letter of authorization. Unless these materials are presented to staff at the meeting, staff would recommend the addition of the following condition, with the approval of the City Attorney:

1. Prior to the authorization of this conditional use permit being effective the applicant shall be required to submit an appropriate letter of authorization from the property owner.

However, with the receipt of the letter of authorization prior to or at the meeting, staff recommends approval subject to the following conditions:

1. The proposed use shall comply with all applicable development standards of Title 18.
2. The proposed development shall be in substantial conformity with the plans submitted as part of this application, excepting for the relocation of the common use/play area with the off-street parking spaces shown adjacent to Building 2, unless modification is required to comply with the applicable development standards of Title 18.
3. Any expansion of the use beyond the scope of this conditional use permit shall require submission and approval of a new conditional use permit.
4. The number and location of all handicapped parking spaces shall be subject to Planning staff review and approval.
5. The applicant shall provide twelve off-street parking spaces as approved by the Planning Department.
6. Should staff receive any complaints regarding an inadequate number of off-street parking spaces associated with the facility, this conditional use permit shall be brought back to the Planning Commission for further review.
7. The number of occupants shall be limited to fifty-five persons.
8. Approval of this conditional use permit shall permit only one tenant; the utilization of more than one tenant upon the subject property shall require Planning Commission review and approval.
9. Any change in use or implementation of a new use within the facility which may require additional parking spaces shall cause that use to be subject to Planning Commission review and approval.

JMS:gd

Reviewed and approved by: 

THE STAFF RECOMMENDATION MAY BE ACCEPTED OR REJECTED BY THE PLANNING COMMISSION AFTER ITS OWN ANALYSIS AND CONSIDERATION OF PUBLIC TESTIMONY PRESENTED AT THE HEARING. THE PLANNING COMMISSION DECISION CAN BE APPEALED TO THE CITY COUNCIL WITHIN 15 DAYS OF THE PLANNING COMMISSION ACTION.



RESOLUTION NO. P-94-58

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF VICTORVILLE GRANTING CONDITIONAL USE PERMIT CUP-18-94 TO ALLOW FOR THE ESTABLISHMENT OF A HOMELESS SHELTER

WHEREAS, an application has been received from Federal Deposit Insurance Corporation, owner, for a Conditional Use Permit to allow for the establishment of a homeless shelter on property in the City of Victorville, County of San Bernardino, State of California, particularly described as follows:

Lot 9, Tract 7400, as per plat recorded in Book 95 of Maps, Pages 99 and 100, excepting any public rights-of-way; Official Records, County of San Bernardino; and

WHEREAS, a public hearing was held on the 23rd day of March, 1994, pursuant to Title 7, Division I, Chapter 4, of the Government Code, State of California, to hear arguments for and against the issue; and

WHEREAS, the Planning Commission finds that the site is adequate in size to accommodate the proposed use along with adequate development standards to insure land use compatibility; and

WHEREAS, the Planning Commission finds that the proposed use will have no adverse effect on abutting property or the permitted use thereof; NOW,

THEREFORE, BE IT RESOLVED by the Planning Commission, pursuant to Section 18.41.030 of the Victorville Municipal Code, that Conditional Use Permit CUP-18-94 to allow for the establishment of a homeless shelter on property hereinabove described, be granted the applicant subject to the following conditions of approval:

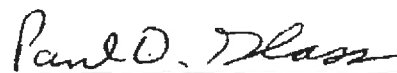
PLANNING CONDITIONS:

1. The proposed use shall comply with all applicable development standards of Title 18.
2. The proposed development shall be in substantial conformity with the plans submitted as part of this application, excepting for the relocation of the common use/play area with the off-street parking spaces shown adjacent to Building 2, unless modification is required to comply with the applicable development standards of Title 18.
3. Any expansion of the use beyond the scope of this conditional use permit shall require submission and approval of a new conditional use permit.
4. The number and location of all handicapped parking spaces shall be subject to Planning staff review and approval.
5. The applicant shall provide twelve off-street parking spaces as approved by the Planning Department.
6. Should staff receive any complaints regarding an inadequate number of off-street parking spaces associated with the facility, this conditional use permit shall be brought back to the Planning Commission for further review.
7. The number of occupants shall be limited to fifty-five persons.
8. Approval of this conditional use permit shall permit only one tenant; the utilization of more than one tenant upon the subject property shall require Planning Commission review and approval.

March 23, 1994

9. Any change in use or implementation of a new use within the facility which may require additional parking spaces shall cause that use to be subject to Planning Commission review and approval.
10. Prior to the authorization of this conditional use permit being effective the applicant shall be required to submit an appropriate letter of authorization from the property owner.
11. Should staff receive any complaints regarding residents of the homeless shelter in terms of affecting surrounding businesses, the operators of the homeless shelter shall be contacted by either City staff or the complainant. If staff receives subsequent complaints by the same complainant, this information will be transmitted to the Planning Commission and the Planning Commission shall review the information and determine if a revocation hearing should take place.

PASSED, APPROVED, AND ADOPTED this 23rd day of March, 1994.



PAUL D. GLASS, CHAIRMAN  
VICTORVILLE PLANNING COMMISSION

Attest:



JOHN R. HNATEK, SECRETARY  
TO THE PLANNING COMMISSION



## HIGH DESERT HOMELESS SERVICES, INC.

14049 AMARGOSA ROAD • VICTORVILLE, CA 92392

760 245-5991 760 245-7513

March 11, 2002

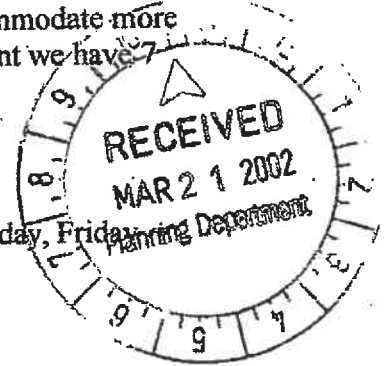
### RE: Explanation of Room and space addition

The building that needs renovation and expansion is the day area building. This building is used solely from 7:00 am to 7:00 pm, for administration, intake and counseling, food preparation, food storage and dining, seminars and classes, children's playroom, clothing distribution, laundry and all day use activities. (There are no dorms or sleeping areas in this building, except for children to take naps.)

An added second floor will be used to expand the space being used down stairs for: an adult classroom and storage for the clothing room. Downstairs is already being used for a clothing room, a children's playroom and an adult classroom. These bottom floor rooms are crowded and the room is needed for expansion.

At the present, the shelter has a capacity for 55 beds. We do not plan to increase our capacity for the number of shelter clients. This additional space will accommodate more successfully the clients we already house, who attend classes. At the present we have 7 employees who work various shifts:

- 1 employee 7:00 am to 3:00 pm, Monday-Friday
- 2 employees 9:00 am to 5:00 pm, Monday-Friday
- 1 employee 11:00 am to 7:00 pm, Saturday, Sunday, Monday, Tuesday, Friday
- 1 employee 9 am-11 am (bookkeeper-4-5 times a week)
- 1 employee 7:00 pm to 7:00 am, Sunday-Wednesday
- 1 employee 7:00 pm to 7:00 am, Thursday-Saturday



The maximum amount of employees on sight, at the same time is three.

With this expansion, we will add 1 additional employee, (8 am to 5 pm) if we are able to access grant money for the expected classes and childcare.

The parking spaces currently available for staff and clients are 15 (one is handicapped). We have an informal agreement with Target to use some of their parking spaces when we have a special occasion or an overflow of clients. We have never had to use these spaces because of lack of room for clients, during the 8 years the shelter has been here. Most of the clients do not own automobiles. If they have an automobile, they are required to have insurance and it must be licensed, eliminating some autos from parking in these spots.

I attest to these facts.

Maria (Susie) Hollenbeck

*Received application  
and phone 3/21/02  
J. Outback*

A MEMBER AGENCY OF DESERT COMMUNITIES UNITED WAY



RESOLUTION NO. P-02-72

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF VICTORVILLE  
GRANTING A MODIFICATION TO APPROVED CONDITIONAL USE PERMIT CUP-18-94  
TO EXPAND THE EXISTING HOMELESS SHELTER

WHEREAS, an application has been received from High Desert Homeless Services, Inc., owner, for a modification to approved Conditional Use Permit CUP-18-94 to expand the existing homeless shelter on property in the City of Victorville, County of San Bernardino, State of California, particularly described as follows:

Lot 9 Tract 7400, as per plat recorded in Map Book 95, pages 99 through 100, inclusive, Records of San Bernardino County, State of California; and

WHEREAS, a public hearing was held on the 24<sup>th</sup> day of April, 2002, pursuant to Title 7, Division I, Chapter 4, of the Government Code, State of California, to hear arguments for and against the issue; and

WHEREAS, this project has been determined to be categorically exempt from the California Environmental Quality Act (CEQA) based upon CEQA Guidelines Section 15301; and

WHEREAS, the Planning Commission finds that the site remains adequate in size to accommodate the modified use along with adequate development standards to insure land use compatibility; and

WHEREAS, the Planning Commission finds that the modifications to the use will have no adverse effect on abutting property; NOW,

THEREFORE, BE IT RESOLVED by the Planning Commission, pursuant to Section 18.41.030 of the Victorville Municipal Code, that a modification to approved Conditional Use Permit CUP-18-94 to expand the existing homeless shelter be granted the applicant subject to the following conditions of approval:


PLANNING CONDITIONS:

1. All original conditions of approval of Conditional Use Permit CUP-18-94 shall remain in force and effect unless specifically modified by this Conditional Use Permit Modification.
2. The proposed development shall be in substantial conformance with the plans submitted as part of this Conditional Use Permit Modification application unless modification is required to comply with the applicable development standards of Title 18.
3. Any expansion of this proposed use beyond the scope of this Conditional Use Permit Modification shall require submission and approval of a conditional use permit modification or a new conditional use permit based on the extent of the expansion.

PASSED, APPROVED AND ADOPTED this 24<sup>th</sup> day of April, 2002.

  
MICHAEL STEVENS, CHAIRMAN  
VICTORVILLE PLANNING COMMISSION

ATTEST:

  
JOHN R. HNATEK, SECRETARY  
TO THE PLANNING COMMISSION

**RESOLUTION NO. P-94-58**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF VICTORVILLE  
GRANTING CONDITIONAL USE PERMIT CUP-18-94 TO ALLOW FOR THE  
ESTABLISHMENT OF A HOMELESS SHELTER**

WHEREAS, an application has been received from Federal Deposit Insurance Corporation, owner, for a Conditional Use Permit to allow for the establishment of a homeless shelter on property in the City of Victorville, County of San Bernardino, State of California, particularly described as follows:

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WHEREAS, the Planning Commission finds that the site is adequate in size to accommodate the proposed use along with adequate development standards to insure land use compatibility; and

WHEREAS, the Planning Commission finds that the proposed use will have no adverse effect on abutting property or the permitted use thereof; NOW,

THEREFORE, BE IT RESOLVED by the Planning Commission, pursuant to Section 18.41.030 of the Victorville Municipal Code, that Conditional Use Permit CUP-18-94 to allow for the establishment of a homeless shelter on property hereinabove described, be granted the applicant subject to the following conditions of approval:

PLANNING CONDITIONS:

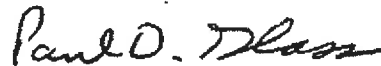
1. The proposed use shall comply with all applicable development standards of Title 18.
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4. The number and location of all handicapped parking spaces shall be subject to Planning staff review and approval.
5. The applicant shall provide twelve off-street parking spaces as approved by the Planning Department.
6. Should staff receive any complaints regarding an inadequate number of off-street parking spaces associated with the facility, this conditional use permit shall be brought back to the Planning Commission for further review.
7. The number of occupants shall be limited to fifty-five persons.
8. Approval of this conditional use permit shall permit only one tenant; the utilization of more than one tenant upon the subject property shall require Planning Commission review and approval.



March 23, 1994

9. Any change in use or implementation of a new use within the facility which may require additional parking spaces shall cause that use to be subject to Planning Commission review and approval.
10. Prior to the authorization of this conditional use permit being effective the applicant shall be required to submit an appropriate letter of authorization from the property owner.
11. Should staff receive any complaints regarding residents of the homeless shelter in terms of affecting surrounding businesses, the operators of the homeless shelter shall be contacted by either City staff or the complainant. If staff receives subsequent complaints by the same complainant, this information will be transmitted to the Planning Commission and the Planning Commission shall review the information and determine if a revocation hearing should take place.

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VICTORVILLE PLANNING COMMISSION

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TO THE PLANNING COMMISSION